CLATSOP COUNTY

AWARDS

AND

RECOGNITION

GUIDELINES

Revised: August 2010
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INTRODUCTION

The Recognition Committee is proud to be able to give the following awards to deserving 4-H member, volunteers and community members.

CLUBS - The members of a 4-H club are a team, a family. As a club they are involved in community service events and leadership roles that make the 4-H program and the community stronger. We would like to recognize those clubs that are working as a team to help others.

MEMBERS - 4-H is a program that builds life skills within the youth it embraces. Some members only do a little in the program, yet some empower themselves to achieve, learn, and give beyond expectations. These are the youth who are making a difference in themselves and their community. They should be recognized for their time, effort, dedication and determination.

ADULTS/LEADERS/BUSINESSES - There are many deserving adults who are worthy of these awards. The volunteers of 4-H and supportive community members are the backbone of our program. Without their great support and dedication, the 4-H program would not exist.

Nominations for the awards can come from club leaders, club members, parents, other leaders, or Extension Staff. The Nomination Form is at the back of this book.

There are many awards listed in this booklet. Each year, the recognition committee will review the record books and nominations for these awards. Winners will be based on merit; therefore, all awards may not be given each year.

The awards given are at the Recognition Committee and Extension staff’s discretion. The Recognition Committee and Extension Staff will also make recommendations for any awards at the state and/or national level.

If you would like to sponsor an award please see the Award Sponsorship Form at the back of this book.
CLUB AWARDS

For the Club Accomplishment Award, Outstanding 4-H Club Award and Standards of Excellence Club Award the following additional requirements must also have been met:

For clubs with 1 to 5 members: 100% of the Club’s members have also maintained/reached the minimum requirements as set by the county program. (Check with office on requirements)

For clubs with 6 to 10 members: 90% of the Club’s members have also maintained/reached the minimum requirements as set by the county program. (Check with office on requirements)

For clubs with 10 members or more: 80% of the Club’s members have also maintained/reached the minimum requirements as set by the county program. (Check with office on requirements)

Each activity is worth 1 point. These awards will be by nomination. Nominations may be made by club leaders and other volunteers, Extension Staff, and the Recognition Committee. Selection for these awards will be made by the Recognition Committee.

Club Accomplishment Award: Each year, clubs are eligible to get points for their club based on participation in activities outside of their regular meeting. (See above requirements.) Activity list needs to accompany nomination. This is a certificate award.

Outstanding 4-H Club Award: This is a special award that can be given to no more than three clubs each year, preferably, but not necessarily, one small club, one medium club and one large club. The Outstanding 4-H Club will receive an award based on one year’s work in their project area and for their members participation, involvement, and taking on of leadership roles at the county 4-H program level. This award is a step up from the Club Accomplishment Award. This is a certificate award with $25 for the club.

Standards of Excellence Club Award: Each year, one club is eligible to receive this award and the club is added to the Clatsop County 4-H Hall of Fame. Eligible clubs must have previously received the Club Accomplishment Award for two years or the Outstanding 4-H Club Award for one year. This is a club that stands out above others, i.e., promotes junior leadership within the club, promotes involvement, leadership and community service at the state, national and international level. This is a certificate award with $100 for the club.

Club Banner Award*: A club banner is awarded to a club their first year. Clubs will receive a patch to add to their banner for each year, after the first year, they receive the Club Accomplishment Award, Outstanding 4-H Club and/or Standards of Excellence Club Award. *Pending Financing

Community Service Club Award: Designed to recognize a club for outstanding efforts on behalf of the community and 4-H. This award should be a reflection of team effort & shared responsibilities of the club. Recipient shall receive a certificate and $100.

Club Record Book: The club members may put together and enter a club record book at fair. The club record book can include: treasurer reports, secretary minutes, agendas, newsletter articles, reports, and other club related information. Recipient shall receive a certificate.

Club Scrapbook: Should tell a story through journaling and pictures of club and member project activities and events. Work must be done by club members. Creativity is highly encouraged and must reflect the club, as a whole not an individual & should include multiple. Recipient shall receive a certificate.
Club Awards (Continued)

**Most Improved 4-H Club Award**: To receive this award, a club must demonstrate growth over a two-year period, with increased participation/involvement in club/county activities. To determine which club has improved the most judges will review a club record book. Recipient shall receive a certificate.

**4-H Club Beautification Award**: Planned/organized, or helped in a significant way for a community beautification project. Recipient shall receive a certificate and $100 for the club.

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**MEMBER AWARDS**

**Senior Achievement**: Top award that can be earned by outstanding senior members for the culmination of several years of outstanding 4-H work; with recognition medals already received in at least one of the following during their 4-H career: Leadership; Community Service; Citizenship; or, Communication project. Member must have contributed significantly to their club, county, or state 4-H program and exhibited the highest of 4-H qualities. Nominations are made by the leaders, recognition committee and county 4-H Extension. Winners are inducted in the Clatsop County 4-H Hall of Fame. Recipient to receive certificate and medallion. Criteria are as follows:
1. Must have completed at least the 10th grade to be nominated.
2. Must be enrolled in 4-H for a minimum of two years.
3. Must be actively involved in 4-H at the club, county and possibly higher levels.
5. Must be a club junior leader, taken on a leadership role at a county and/or state level.

**Intermediate Achievement**: This award is presented to outstanding intermediate 4-H members who have demonstrated outstanding 4-H club and county work and achievement. Recipient to receive certificate and medallion. Nominations are made by the leaders, recognition committee and county 4-H Extension. Criteria is as follows:
1. Must have completed 7th, 8th or 9th grade to be nominated.
2. Must be enrolled in 4-H for a minimum of two years.
3. Must be actively involved in 4-H in the club and county level.
5. Must be a club junior leader.

**Junior Achievement**: This award is presented to outstanding junior 4-H members that have demonstrated outstanding 4-H club work and achievement. Recipient to receive certificate and medallion. Members do not apply, as nominations are made by the leaders, recognition committee and county 4-H Extension. Criteria are as follows:
1. Must have completed 4th, 5th or 6th grade to be nominated.
2. Must be enrolled in 4-H and completed one year.
3. Must be actively involved in 4-H in the club.
Member Awards (Continued)

Certificate of Excellence: 4-H members receive this certificate for completing more in-depth coverage of a project including at least one of the following:
a. Doing more than 20 hours of project work.
b. Developing and conducting a visual or verbal presentation that shares project skills or knowledge beyond the club level.
c. Organizing and developing an event or activity in a project.

Outstanding Animal Production Records: May only receive once at junior level, once at intermediate level and once at senior level for each project area, records are outstanding and are in addition to the project records which are submitted as a part of the record book for judging. Recipient to receive certificate.

Outstanding Animal Performance Records: May only receive once at junior level, once at intermediate level and once at senior level for each project area, records are outstanding and are in addition to the project records which are submitted as a part of the record book for judging. Recipient to receive a certificate.

Outstanding Advancement Records:
1. Record Book must be submitted for judging
2. Complete significant portion of project advancements as a Junior, as an Intermediate, and as a Senior
3. Can submit for multiple projects
4. Can receive only once for each division level
   ● This is a certificate award

Junior Leadership Award: This Award is presented each year to recognize outstanding junior leaders who have exhibited outstanding leadership qualities in their club work. This includes: working with younger members, working on committees, sharing their knowledge and skills, assistance to club leaders, etc. Junior leaders are nominated by club leader. Recipient to receive certificate and medallion. Criteria and application procedure is as follows:
1. Must have completed 8th grade to be nominated.
2. Must be enrolled in 4-H for a minimum of two years.
3. Must be actively involved in 4-H at the club and county level.
5. Can only receive this award once in their 4-H career.

4-H Leadership Award: This award is for a senior member who exhibits initiative, innovation, and dedication to 4-H. Exceptional leadership skills are demonstrated on the local, county, state, and possibly national and international level. These are individuals who dare to stretch themselves in a leadership role and dare to demonstrate leadership, compassion, character and accomplishments in 4-H. Nominees should have completed the 9th grade to be nominated. One girl and one boy are selected annually. The award can only be won once in the 4-Her’s career and recipients are inducted in the Clatsop County 4-H Hall of Fame. Recipient to receive certificate, medallion and $25 cash award.

4-H Ambassadors Award: The 4-H Ambassadors are outstanding teens who are selected each year to represent 4-H at a variety of events at a county and/or state level. Recipient to receive certificate and medallion. Criteria and application procedure is as follows:
Member Awards (Continued)

1. Must have completed 9th grade to be nominated.
2. Must be actively serving as 4-H Ambassador in Clatsop County.
4. Must submit a letter from one adult in 4-H other than a parent.

4-H Hall-of-Fame Award: There can be up to two selected each year. These individuals are dedicated to 4-H at all levels of involvement with exemplary efforts to 4-H program development. The Clatsop County 4-H Hall-Of-Fame is the highest county award a 4-H’er can receive and may only receive one time in their 4-H career. In order to be eligible for this award, a 4-H’er must have completed the following:

- Sophomore year in high school
- Four years of 4-H club and county work
- County 4-H Record Book

The top two applicants for this award will be chosen. Winners will be selected on:

- 25% 4-H Record Book
- 25% Personal Interview
- 50% Overall 4-H Career & Projects

The two chosen Clatsop County Hall-Of-Fame recipients will be inducted to the Hall of Fame and receive one camp/retreat paid in full by the Clatsop County 4-H Leaders Association and a plaque.

4-H Service Award: This award is for unselfish and numerous acts of service to 4-H, others, state and/or community. Service, truly illustrates the giving spirit of heart and hands for this nominee. Recipient to receive certificate and $25 cash award.

4-H Communication Award: This award will be presented to a 4-H member who demonstrates outstanding contribution in the area of communication at a club, county or state level, by written word, presentations, demonstrations, and other public speaking venues and events. Recipient to receive certificate and $25 cash award.

4-H Spirit Award: The recipient of this award shows: outstanding leadership, citizenship and achievement; embodies the 4-H spirit; one who can get other teens and adults motivated and involved, while keeping a good, positive attitude. Recipient to receive certificate and *$25 cash award.

4-H Beautification Award: The recipient of this award planned/organized, or helped in a significant way, a community beautification project. Recipient to receive certificate and $25 cash award.

The “Best 4-H Story” Award: Recipient to receive certificate and *$25 cash award.
1. Any 4-H member who submits a record book is automatically entered into this contest and the story will also be judged separately.
2. Story should be well written using correct grammar and interesting to read.
3. There will be one story selected as the “Best 4-H Story” for each division.
4. The winners of the contest will be contacted in advance so they can be prepared to read their story at the recognition program.
Member Awards (Continued)

**Outstanding First Year Member**: This person is a new member who has really taken to 4-H, jumped in with both feet, going above and beyond. Is nominated by club leader. Recipient to receive certificate, medallion.

**Special Achievement Award**: This is a special award that is given to a member who has shown significant personal growth because of their involvement in the 4-H program. Medallion Award.

**Certificate of Participation**: 4-H members receive this certificate for completing a minimum of 6-8 hours of participation in a 4-H project, generally given in the first year of project participation and is presented by the club leader. Club leaders can call the Extension Office and request a blank “Certificate of Participation”.

**Project Blue Award**: Available for those members who previously won a record book medal in a certain project area, but still do good work in that area and deserve acknowledgement for that good work. Club leaders can call Extension Office and request a blank “Project Blue Award” Certificate.

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**ADULT / LEADER / BUSINESS**

**Friend of 4-H Award**: There can be two awards awarded per year. The purpose of this award is to recognize industry, business, community organization, individuals, business organizations, agencies, or other institutions that have supported the 4-H program. The nominations should be limited to those who **provide sustained and significant support** to the Clatsop County 4-H. This commitment extends 4-H programming efforts to support a club, county or local effort. It can also represent a multi-disciplinary or collaborative programming effort. The Friend of 4-H is someone who **goes above the normal expectations of volunteerism** for 4-H programs – not necessarily as a 4-H Leader – but to: provide general program promotion, monetary support and/or help. Individuals can be cited for leadership, citizenship and service to 4-H or a combination of these efforts. Number of years is not necessarily a strong indicator for selection. They have given extended service to 4-H at the local and county level. Recipients receive a plaque and are inducted into the Clatsop County Hall of Fame.

**Lifetime Volunteer Award**: For an exceptional individual 4-H adult volunteering for at least 25 years. Recipients are inducted into the Clatsop County Hall of Fame and receive a plaque.

**Award In Memoriam**: This is an award in memory of someone who has contributed greatly to the 4-H over their lifetime. Recipients are inducted into the Clatsop County Hall of Fame.

**4-H Salute to Excellence**: Annually, volunteers are submitted to Recognition Committee as Volunteers of Excellence.

1. ) **First Year Leader Award** – For an exceptional first year 4-H adult volunteer leader. Recipients receive a certificate.

2. ) **Volunteer Leader of the Year Award** – For an exceptional individual 4-H adult leader volunteering for less than 25 years and recipients receive a plaque and certificate.

**Hall of Fame Key Award**: Clatsop County may select one 4-H alumni to induct into the 4-H Hall of Fame. This is a person who has **done something exceptional, something that added to or bettered** the 4-H program in Clatsop County. One award per year if appropriate and are inducted into the Clatsop County Hall of Fame. Recipients shall also receive a plaque.

**Above and Beyond Volunteer**: This award was created to recognize volunteers who go above and beyond during the current 4-H year. Recipients receive a certificate.
Adult/Leader/Business (Continued)

**Honorary 4-H Members**: The nominees were **not** 4-H Members as youth. They have become involved in the 4-H organization as adults. They have **given outstanding leadership** to 4-H with exemplary results. They help make a difference in the lives of youth and families. Multiple awards can be made each year. Recipients receive a certificate.

**4-H Alumni**: This honor is for **former** 4-H Members who have continued to carry their love and support for 4-H into their adult lives. Exemplary success with outstanding efforts that can be attributed to 4-H ideals that were learned while a member of 4-H should be strong criteria along with life skills learned in 4-H which have led them to exemplary success in their personal and professional life. Multiple awards can be made each year. Recipients receive a certificate.

**4-H Family of the Year**: This **family has a presence in the 4-H community** on a local, county, regional, state, national, or even international level. They are improving the life skill development of youth through hands on experiences & a variety of opportunities. They embody the four-fold development of our youth through their head, heart, hands and health. Family members are involved in making their communities better for families. There will be one 4-H Family recognized per year.
AWARD NOMINATION FORM

Nominator’s Name: ____________________________________________________________ Phone ________________________________

Name of person or club you are nominating: ________________________________________________________________

The Nominee: Years in 4-H: _____ (if known) _____ grade

Name of Award: ___________________________________________________________________________________________

Why do you think the nominee is deserving of this award. Things to consider: Leadership, Community Service, 4-H Involvement, Monetary and/or In-kind donations. Please be as specific as possible.

Use the below check list as a guide:

☐ Submitted Record Book ☐ Home Ec. Skills Contests ☐ Youth Voices
☐ County Fair ☐ Fashion Revue ☐ Community Service # ______
☐ State Fair ☐ Ambassador ☐ Speaking at Events # ______
☐ Club Officer ☐ National/international Programs # ______ ☐ Committee Member # ______
☐ Junior Leader ☐ Planning Board Chair or Member ☐ Teaching at Events # ______
☐ Leadership Club ☐ Camps/Retreats # ______ ☐ Hosting Exchange # ______
☐ Field Days/Workshops/Trainings ☐ Camp/Lock-in Counselor ☐ Travel Exchange # ______
☐ Super Saturday ☐ Lock-in ☐ National Delegate
☐ Judging Contests ☐ Summer Conference ☐ Other ________________
☐ Spring into Arts

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(Use an additional page if needed)

**If nomination is made for a Youth Award by a 4-H member or parent, a leader’s signature is required.

Signature & Date ___________________________________ Leader’s Signature & Date ________________________________
CLATSOP COUNTY AWARD SPONSORSHIP FORM

Name of Sponsor: ______________________________________________________

Contact Person: _______________________________________________________

Billing Address of Sponsor: _____________________________

City, State, Zip: _______________________________________________________

Telephone, Fax, Email: _______________________________________________

Donor’s name as you would like it to appear on awards program (print clearly):
____________________________________________________________________

I would like to sponsor the following awards at $____ each per year.

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<tr>
<th>CLUB AWARDS</th>
<th>MEMBER AWARDS</th>
<th>MEMBER AWARDS - cont’d</th>
<th>ADULT/LEADER /BUSINESS – $35 Each</th>
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<td>□ Club Scrapbook $35</td>
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<td>□ Most Improved Club $35</td>
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We will sponsor any award needed: □ Yes □ No

Total Amount Enclosed: ____________________________

We wish this to be a standing yearly donation/sponsorship until further notice. □ Yes □ No

We would like to present the sponsored award at the recognition event. □ Yes □ No

*Please note: Several awards are sponsored each year by returning individuals and/or businesses. We will do our best to accommodate your request, but are unable to guarantee a specific award as returning sponsors have first choice.

Return form and make check payable to:
Clatsop County 4-H Leaders Association
2001 Marine Drive, Room 210, Astoria, Oregon 97103
(503) 325-8573

** Official Use Only

Date Received: __________________________

Received Of: __________________________________________________________

Mailing Address: ______________________________________________________

Award(s) Sponsored: __________________________________________________

Amount $______________ Paid: □ Yes □ No Check #: ____________ Received By: __________________

Added to Sponsor Invitation List □ Yes □ No

Tax Exempt # Provided: □ Yes □ No Receipt Sent: □ Yes □ No