

Lane County 4-H Leaders Assn 4-H Event Form

Event:		Event Date:	
Sponsored By:			
Project Committee Name			
Event Coordinator(s):			

INCOME/FEES RECEIVED

CASH TALLY WORKSHEET

Currency	Beginning Cash Count			Ending Cash Count			
	Count	Denomination	Total	Count	Denomination	Total	
One Hundred Dollar Bills		\$ 100.00	\$		\$ 100.00	\$	
Fifty Dollar Bills		\$ 50.00	\$		\$ 50.00	\$	
Twenty Dollar Bills		\$ 20.00	\$		\$ 20.00	\$	
Ten Dollar Bills		\$ 10.00	\$		\$ 10.00	\$	
Five Dollar Bills		\$ 5.00	\$		\$ 5.00	\$	
One Dollar Bills		\$ 1.00	\$		\$ 1.00	\$	
Coin							
One Dollar		\$ 1.00	\$		\$ 1.00	\$	
Half-Dollars		\$ 0.50	\$		\$ 0.50	\$	
Quarters		\$ 0.25	\$		\$ 0.25	\$	
Dimes		\$ 0.10	\$		\$ 0.10	\$	
Nickels		\$ 0.05	\$		\$ 0.05	\$	
Pennies		\$ 0.01	\$		\$ 0.01	\$	
Beginning Cash Box/Bag Total			\$	Ending Cash-Box/Bag		\$	
						Checks Received	+
						Cash Out-Expenses	+
						Total Cash/Checks	\$
						Cash Box/Bag	\$ (75.00)
						Net Cash Received	\$

Cash Bag Beginning Balance Confirmed & Picked Up By:	
Date:	

EVENT EXPENSES

Date of Purchase	Purchased by	Description of Purchase	Amount
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

Attach ALL Receipts to Worksheet Including "Cash Out-Expense(s)" Deducted Above	TOTAL EXPENSES
	\$

Event Financial Statement Income & Expense Confirmation

Signature of Event Coordinator and Date Confirmed	Signature of Event Coordinator and Date Confirmed
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