

Conditions of Volunteer Service-required annually

All volunteers must complete this form to be a registered university volunteer. Doing so not only recognizes the volunteer as an official agent, it allows the university to extend coverage for tort liability (civil liability for injuries or damages to person or property of others) subject to the following general conditions:

- You are working on an OSU task assigned by an authorized OSU supervisor;
- You limit your actions to the duties assigned (defined in the assigned duties section below); and
- You perform your assigned duties in good faith, and do not act in a manner that is reckless or with the intent to unlawfully inflict harm to others.

The forms must be completed by active volunteers on an **annual basis**, and forms must be held on file for 7 years, before they can be destroyed.

Background History Check-required if working/interacting with youth as an MG

This form is mandatory for all Master Gardener trainees and volunteers who work with youth as part of their Extension duties. The form must be resubmitted once every two years, to maintain an volunteer's eligibility to work with youth on behalf of OSU, as part of their volunteer duties. Master Gardeners who do not work with youth on behalf of OSU do not have to fill out this form.

Link to Forms on OSU site:

<http://horticulture.oregonstate.edu/content/master-gardener-program-forms>

Link to Forms on Lincoln County Extension site:

http://extension.oregonstate.edu/lincoln/master_gardeners

Forms will also be available in the Extension Office. For further information please contact, Liz Olsen, Master Gardener Program Coordinator, liz.olsen@oregonstate.edu or 541-574-6534x20