

OREGON 4-H ENROLLMENT FORM – VOLUNTEER 2017-18

Morrow County Adult Volunteer Enrollment Form

Enrollment is not complete until all forms are **turned in and approved**.

Enrollment Form is Due to Morrow County Extension by November 30, 2017.

First time members/leaders are eligible to enroll after deadline with special approval.



Last Name _____ First Name _____ M.I. _____
 Preferred Name: _____
 Email _____
 Primary Phone _____ Mobile Phone _____ Other Phone _____
 Address _____
 City _____ State _____ Zip _____

Has Health Considerations? Yes ___ No ___ Explain: _____
 Occupation (optional) _____ Highest Level of Education (optional) _____
 Military Family? Yes ___ No ___ if so what branch _____
 Would you prefer to not be contacted by National 4-H Council? Yes ___ No ___
 Years in 4-H (counting this year) _____ Have you been in 4-H in Oregon before? Yes ___ No ___
Ethnicity: Not Hispanic ___ Hispanic ___ **Gender:** Female ___ Male ___
Race (check all that apply):
 White ___ Black ___ Am. Indian/Alaska Native ___ Asian ___
 Hawaiian & Pacific Islander ___ Balance/Other ___ Prefer not to state ___
Residence:
 Farm ___ Sm Town (Under 10,000) ___ Lg Town (10-50,000) ___ Suburbs (over 50,000) ___ City (over 50,000) ___

4-H Clubs and Projects for Enrollment Year			
Club (indicate primary club)	Volunteer Type **	Project(s)	Years Leading

****Volunteer Types ****

Contact leader (main leader for club), Project leader (assists contact leader), Resource leader (specialized leader, usually short term)

Record Book Requirement Statement:

By signing below, I understand that completed 4-H record book is now due every year during September of the current 4-H year.

If my club members do not complete and submit my current 4-H record book, I understand that they will not be eligible to participate in the following year of the Morrow County Fair as a 4-H exhibitor. I will inform my club members and parents of this requirement so that they are aware of the importance of a completed 4-H record book. I understand that electronic versions of record books will not be accepted.

Leader Signature: _____ **Date:** _____

Activity: _____ Date(s): _____

As a volunteer working at Oregon State University (OSU), this document outlines the conditions of your volunteer service, assumption of risk and the extent to which you may be covered by OSU insurance. Please read carefully and sign both sides to acknowledge the conditions of volunteer service and to assume the risks associated with your volunteer activity (hereafter referred to as ACTIVITY).

TORT LIABILITY

OSU will indemnify and defend you against civil actions for injuries or damage to the person or property of others, subject to the following general conditions: (1) You are working on an OSU task assigned by an authorized OSU supervisor; (2) You limit your actions to the duties assigned (defined in the assigned duties section below); and (3) You perform your assigned tasks in good faith, and do not act in a manner that is reckless or with the intent to unlawfully inflict harm to others.

MOTOR VEHICLE LIABILITY

If you use a personally owned vehicle in the course of your duties, you are required to have automobile liability insurance in accordance with Oregon law. Your personal insurance will provide your primary coverage for any accidents involving the personally owned vehicle you are driving. Oregon State University-provided automobile liability coverage may apply on a limited basis only after your primary coverage limits have been used and only where the indemnification conditions set forth above are applicable. You **MUST** possess a valid driver's license.

WORKERS' COMPENSATION INSURANCE

Workers' compensation coverage is not provided for volunteers of OSU.

UNIVERSITY RULES AND REGULATIONS

You will conduct yourself in a manner that is considerate of other participants and in accordance with OSU Rules and Regulations (including Student Code of Conduct, when applicable) and with any state, city and applicable laws or rules where the ACTIVITY is occurring.

RECORDED MEDIA

I recognize and acknowledge that the University may record my participation and appearance on any recorded medium including, but not limited to video, audio, photos (collectively, "recordings") for use in any form (including, but not limited to print, websites, blogs, internet, social media). I authorize such recording and release the University to use my name, likeness, voice, and biographical material to exhibit or distribute such recordings in whole or in part without restrictions or limitations for any educational or promotional purpose. If you would like to opt out of this section, please request the Photo Opt Out Release from your OSU supervisor.

REPORTING RESPONSIBILITY

Any time you are involved in any accident or exposed to a potential liability situation while performing assigned duties, you **MUST** inform your OSU supervisor as soon as possible. The supervisor must contact the OSU Claims Representative in Enterprise Risk Services at (541) 737-7350 within 24 hours.

ASSIGNED DUTIES (Describe below or attach additional sheet. Forms cannot be accepted without this information.)

TOTAL VOLUNTEER HOURS: _____ Estimate total hours for the duration of this activity, up to 12 months.

I HAVE READ AND UNDERSTAND THE ABOVE DUTIES AND CONDITIONS OF VOLUNTEER SERVICE.

Volunteer Name (Please print): _____ Telephone Number: _____

Address: _____ City: _____ State: _____

Volunteer Signature: _____ Date: _____

OSU Supervisor Name: _____ Telephone Number: _____

Unit/Department: _____

OSU Supervisor Signature: _____ Date: _____

This agreement may be executed in two or more counterparts, each of which is an original, and all of which together are deemed one and the same instrument.



VOLUNTEER ASSUMPTION OF RISK

Enterprise Risk Services
(541) 737-7252
risk.oregonstate.edu
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Activity: _____ Date(s): _____

Please read carefully:

With full knowledge of the facts and circumstances surrounding the ACTIVITY, I voluntarily participate in the ACTIVITY and assume the responsibilities and risks resulting from my participation. As an authorized OSU volunteer, I understand that OSU will provide liability coverage as detailed previously. I, for myself, my heirs, executors, administrators and assigns, waive, release and forever discharge Oregon State University and its respective board members, officers, employees, agents and volunteers from any and all demands or claims for damage or injury, from any cause of suit or action, known or unknown, that I may have against Oregon State University or its board members, officers, employees, agents or volunteers, including but not limited to from all liability under the Oregon Tort Claims Act, ORS 30.260 – 30.300, and for any and all harm or damage to my health in any matter resulting from or arising out of my volunteer activities. This release does not extend to or waive any rights I may have under the Oregon Tort Claims Act, ORS 30.260 – 30.300 to defense and indemnification from any demand, claim, suit or action brought against me, or liability I may be subject to, or arising out of my authorized volunteer activities.

I certify that there are no health-related reasons or problems that preclude or restrict my ability to volunteer for the University. I understand that an emergency may develop which necessitates the administration of medical care. Therefore, in the event of injury or illness, I authorize the University to facilitate means to secure appropriate medical treatment. I understand that such treatment shall be solely at my expense. Notwithstanding this paragraph, I understand and agree that the University has no obligation to provide or seek out any medical treatment. I also authorize the University to contact the individual identified as an emergency contact in the case of an emergency.

Emergency Contact Name: _____ Telephone Number: _____

I declare that I am eighteen years of age or older, that I have read this entire agreement and understand the above provisions and that I agree to be bound by them.

I understand that by signing this agreement I am releasing claims and giving up substantial rights, including my right to sue.

Volunteer Name (Please print): _____

Volunteer Signature: _____ Date: _____

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REQUIRED FOR ALL PARTICIPANTS UNDER 18 YEARS OF AGE:
PARENT OR GUARDIAN'S AUTHORIZATION FOR MEDICAL CARE AND CONSENT TO AGREEMENT

I, _____, as a parent or legal guardian hereby grant permission for _____ to do volunteer work for Oregon State University (OSU). In the event of an emergency, accident, or illness, I authorize OSU and its employees to administer emergency medical care to my child and, if deemed necessary, to secure emergency medical services and incur expenses for which I will be responsible for payment. My signature below hereby represents that I have read, understand, and consent to this agreement.

Parent or Guardian Signature: _____ Date: _____

Note: Complete a new form every 12 months for on-going volunteer service, or when volunteering for a different activity, or when volunteer duties change. This form needs to remain in the department where the volunteer duties are being performed and be kept in accordance with OSU retention requirements.

This agreement may be executed in two or more counterparts, each of which is an original, and all of which together are deemed one and the same instrument.

COMPLETE BOTH SIDES OF THIS FORM

OFFICIAL 4-H HEALTH FORM

Rev. 1-2015

County _____

Type of activity: county/area state regional national (check one)

Name of event/activity: Morrow County 4-H Activities, Enrollment Year 2017-2018

Participant's Name: _____

Last First M.I.

Address: _____

Street Address

City State Zip Code

Participant is: Adult Youth Male Female _____

Grade Birth Date Home phone

Emergency Contact: _____

Name Relationship

Daytime phone Evening phone

Cell phone Other

Health Statement (to be completed by parent, physician or adult participant)

Does the participant have any dietary restrictions? If yes, please describe:	Yes	No
Does the participant have any allergies? If yes, please describe:	Yes	No

Name of all medications:

Name and phone number of physician:

Date of last tetanus shot:	History of respiratory illness? Describe if yes.	Is the patient diabetic?	Is the patient subject to seizures?
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Is the patient currently under medical treatment? Describe if yes.

As parent or guardian, if my child needs medical attention, I understand every effort will be made to contact me. I hereby give permission to the medical personnel selected by the person in charge of the 4-H event to order x-rays, routine tests, treatment, release any records necessary, and to provide or arrange necessary related transportation for the person named on this form. I hereby give permission to the physician selected by the person in charge of the 4-H event to hospitalize, secure emergency treatment for, to order injection, anesthesia, and/or surgery for me or my child as named on this form. I will assume all financial obligations incurred if not covered by insurance.

Signature of Parent/Guardian or Adult participant

Date

Adult Agreement

A 4-H Code of Ethics

The purpose of the *Adult Agreement* is to communicate and clarify responsibilities for safety and well-being for all Oregon State University Extension program participants. The opportunity to represent OSU Extension and work with 4-H youth is a privileged role to be held by those who are willing to agree to behaviors that fulfill this trust.

As a volunteer with the OSU 4-H Youth Development Program, I agree to:

1. Focus on the educational mission of the land grant university, including the equal opportunity and anti-discrimination policies. *(See below.)*
2. Obey local, state, federal laws. Follow specific guidelines established for county, state, and national 4-H programs.
3. Accept support and/or supervision from Extension program staff or their designees.
4. Treat others courteously. Be a positive role model. Exhibit good sportsmanship.
5. Establish and maintain safe environments for all participants. Act responsibly to protect all participants. Restrict communication about confidential information (e.g., health forms, family situations) to those who-need-to-know.
6. Provide for physical and emotional needs of participants during programs. Not withhold necessities nor use physical or verbal punishment. Communicate that verbal, emotional, or physical mistreatment is unacceptable. Report suspected abuse that is revealed to me during Extension programming, for the purpose of protecting those who cannot protect themselves.
7. Not consume alcohol, marijuana, or other mind altering drugs, or be under those influences, while responsible for youth or 4-H programs.
8. Handle funds and fundraising in an ethical manner and in accordance with federal, state and university regulations. (4-H funds and equipment are public assets, not for private use. Fundraising activities must be approved by Extension staff. Fundraising activities must be approved by Extension staff; 4-H funds need to be expended for educational purposes; group funds must **not** be deposited into a private bank account.)
9. Handle equipment and machinery in a safe and responsible manner. Operate vehicles only with a valid operator's license and the legally required insurance coverage.
10. Treat animals humanely and provide them appropriate care. Teach others to do the same.

I have read, understand, and agree to the OSU 4-H Adult Agreement above. I understand and agree that any action on my part that contradicts any portion of these expectations may be grounds for non-acceptance, suspension or termination of my volunteer role with the OSU Extension Youth Development Program.

Printed Name of Adult Volunteer

Date

Signature of Adult Volunteer

Date

Revised July 2017, M. Lesmeister
Reviewed by: P. Rose, D. Hart, R. Dixon, M. Livesay, D. White

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