

Extension This Month – October 2009

*Welcome to **Extension This Month!** In an effort to keep the organization well informed, the Executive Team will be sending out a monthly electronic newsletter. Watch for us each month to hear updates and information happening throughout the organization.*

FROM THE DESK OF THE VICE PROVOST AND DIRECTOR

Below is a brief update that I provided to the Interim House Committee on Agriculture, Natural Resources and Rural Communities on October 1, 2009. You might find it of interest.

--Scott Reed, Vice Provost, University Outreach & Engagement & Director, OSU Extension Service

- I. OSU Extension Service is one of three Statewide Public Services whose missions integrate to develop and apply new knowledge addressing the economic, environmental and social welfare of Oregon's natural resource-based communities. The State is our campus, with offices and faculty in every county—living and working close to Oregonians' issues and needs. Relationships to counties and other local partners are key to the ability of people to access university knowledge resources. These offices provide a high-speed, interconnected network of learning laboratories. Citizens in 19 counties have passed local tax service districts, ensuring permanent support for Extension in their counties. Most others provide annual appropriations from county general funds. New tax service districts were established in Linn, Douglas and Clackamas counties last year—backing out state funds breaks the promise of local support.
- II. Representative performance metrics:
 - a. Extension faculty magnified and expanded their work in 2008 through more than 300 grants and contracts, bringing an additional \$23 million dollars. On an annual basis, this is about the amount of the State's appropriation; thus, a doubling of the investment!
 - b. The leveraging of human capacity is equally impressive. The same 219 faculty support on average 90 trained volunteers (8,900 in total), each of whom extends our reach even farther. You'll recognize some familiar ones. Like Master Gardeners, 4-H leaders, Master Woodland Managers, Master Watershed Stewards and the newest inaugural Climate Masters in cooperation with UO. Such volunteers reached 1.7 million people in 2008 in addition to our faculty's more than 600,000 for a combined total of 2.3 million "students" engaged in a designed learning experience. These volunteers, while typically under-reporting their activities, indicated nearly a million hours of service to Oregon in 2008—the equivalent of 475 FTE.

- c. OSU Extension publishing has an online catalog of close to 1,500 educational publications. In 2008-2009, the Extension publications catalog received 2.6 million visits. Until recently, we have added about 120 new or updated publications each year in collaboration with 4H, Master Gardeners, and the full range of Extension outreach.

III. Some impacts of reduced biennial budgets:

- \$4.7 million cut(after 0.8 million add-back via Gov's veto)
 - January referendum may reduce an additional 5-6%, or about \$2 million more
 - Uncertainty about state revenues and use of furloughs
- a. Loss of county 4-H faculty
 - b. Loss of financial literacy training in troubled economic times
 - c. Critical research and extension vacancies in Hood River in plant pathology and post harvest management
 - d. Until recently we had a filled Lane County forestry position and forestry FTE reductions on the South Coast
 - e. Elimination of North Coast position focusing on fisheries bycatch in lower Columbia River
 - f. Loss of more than 7 FTE in insect identification Services, rangelands, tree fruits, weed and seed management, dairy, water quality and numerous other specialty positions supporting Oregon agriculture. The most recent example invasive species in the state – the spotted wing fly, *Drosophila suzukii* – is devastating our ripe fruit (it's going to hit a whole bunch of fruit and the pear fruits have seen significant losses (over 20%), a significant economic impact.
 - g. Capacity to produce new or updated educational publications will be reduced by 35%. That means Oregonians will have much reduced access to information that can help them through financial hard times or instruct them in food safety, positive youth development, healthy aging, developing a new business, or a host of other topics.
 - h. All positions unfilled translates to fewer people served, reduced grant income supporting our work, and reduced economic performance, youth development, and sustained natural resource qualities

IV. How we're coping: planning for efficiency gains

- a. Thinning the soup-regionalizing county offices and sharing expertise across state lines
- b. E-Extension--more use of electronic distance educational technologies
- c. Increased use of fees

V. What's on the table: additional risks of further reductions

- a. On average, every 1% reduction eliminates 4-H youth development for 16,000 fewer kids
- b. Extension agents covering larger territories
- c. Longer response time to disruptive crop issues like insect and disease outbreaks

VI. Looking forward means calling upon even more innovation in program design to build upon successes while meeting new needs and audiences. An example around each signature area:

4-H Youth Development

At present the Extension 4-H Youth Development program enrolls 150,000, or more than 1 in 5 youth in the K-12 population. As compared with youth in other out-of-school programs,

4-Hers are:

3.5 times more likely to volunteer in their communities

1.6 times more likely to expect to go to college

We're expanding the dramatic success from a newer, technology-based project called "Tech Wizards" in a partnership with Intel focused on Latino youth. Participants in this Washington County project are raising their grade point averages, staying in school, and planning on going to college. We've raised the graduation rate for Latinos from the average of 50% to more than 95% for our participants. A final point on this emphasis-the National Academy 2 years issued a wake-up call (The Rising Storm) to increase the nation's emphasis on STEM skills.

Development of Local Food Systems

Among Extension projects focused on the economy is development of efficient food systems. An example is the growth of interest and commitment to locally-grown foods. Jointly with AES, we've assisted in development of numerous new farmers markets. Last week's Portland Better Living Show, thousands saw and responded to televised coverage of growing interest in sustainable living.

Finally, Energy Development and Earth Systems

It's clear we're converting from a hydrocarbon to a carbohydrate-based bio-economy, Extension will be working to educate on making energy efficiency choices, energy crop agronomics, and harvest, storage and logistics of energy crops .

STATE NEWS UPDATES

OSU Libraries: Why can't I see this article!

Bonnie Avery, Natural Resources Librarian

When you cannot view articles in a journal you used to access, more than likely the cause is temporary, an "e-glitch." If this happens, before you assume the worst:

- Contact us at: valley.reference@oregonstate.edu so we can look into it for you (and fix the problem for everyone).
- If you are looking for a specific article provide that information.

Some common problems stem from getting to the journal website without initiating the library's e-proxy server – particularly when you are off campus and you must be authenticated as part of the OSU Community covered by our subscription. For that reason,

- **Don't rely bookmarking a journal website** for access beyond viewing abstracts;
- Consider a Google search as a means to identify an article not as a means of viewing it.
- Appreciate those open-access journals that do not rely on licenses.
- **Never pay for access to an article**... interlibrary loan is free to you.

Do consider bookmarking the following sites:

- The Library homepage at <http://library.oregonstate.edu/> -- this URL will not change and from it you can following the link to
- The list of **E-journal** at: <http://mw8xt6bj7r.search.serialssolutions.com/> and for questions,
- Use: <http://osulibrary.oregonstate.edu/reference/email.htm>

You may have heard that the library is cancelling quite a few journal subscriptions in 2009/2011. We made every effort to NOT cancel highly used journals. But thresholds of use vary with subscription costs. The rule of thumb is not to cancel a journal if the "cost per use" has been less than the cost of an average interlibrary loan transaction.

We hope you will find it a rare occasion when you don't have access to articles in your favorite journals. But remember to use interlibrary loan if this happens. It is quite fast for most articles. To register and read more about this service go to: <http://osulibrary.oregonstate.edu/ill/>).

Extension Publishing and ScholarsArchive

Mark Anderson-Wilk, Publishing Leader

In the last several issues of *Extension This Month*, you learned that the OSU Libraries is interested in archiving copies of your journal articles and other scholarly work. But did you know that your publications published by EESC are being archived in ScholarsArchive already?

The Extension and Experiment Station Communications community in ScholarsArchive has collections for Agricultural Experiment Station Special Reports, Extension Service Bulletins, Circulars, and Miscellaneous series, 4-H Publications, and Pacific Northwest Cooperative publications. Check it out here:

<http://ir.library.oregonstate.edu/jspui/handle/1957/3904>

The collection includes Extension and Experiment Station materials from as far back as the early 20th century. The publishing team at EESC has recently begun systematically entering new publications into the archives as they are published.

When you publish a publication in an EESC series (4-H, EC, EM, PNW, SR, etc.), the EESC publishing team enters the publication in ScholarsArchive and works with OSU librarians to ensure the record is properly cataloged.

Material in ScholarsArchive receives high rankings by Google and other search engines. You can now check out how many people have accessed your publications by selecting "View usage statistics" in ScholarsArchive. Publications in the EESC community have had over 150,000 downloads in the last three years.

Oregon State University's ScholarsArchive is an installation of the DSpace institutional repository system developed by the Massachusetts Institute of Technology and Hewlett Packard. Many Extension materials are being deposited in institutional repositories nationwide, but Oregon State is a leader in the quantity and systematic approach of publishing Extension products using the institutional repository.

Oregon State's ScholarsArchive has received attention for being one of the best institutional repositories and a leader in open access promotion nationally and internationally. For example, see this Life@OSU article:

<http://oregonstate.edu/dept/ncs/lifeatosu/2009/scholars-archive-gives-global-access-to-osu-research/>

UNIVERSITY NEWS UPDATES

University Holiday Schedule

The holiday schedule for university classified and academic employees for **holidays remaining in 2009** is as follows:

<u>Holiday</u>	<u>Date</u>	<u>Observed by</u>
Thanksgiving Day	Thursday, November 26, 2009	All
	Friday, November 27, 2009	All
Christmas Eve Day Employees Only	Thursday, December 24, 2009	Classified
Christmas Day	Friday, December 25, 2009	All

The holiday schedule for university classified and academic employees for **holidays in 2010** is as follows:

<u>Holiday</u>	<u>Date</u>	<u>Observed by</u>
New Year's Day	Friday, January 1, 2010	All
Martin Luther King Jr. Day	Monday, January 18, 2010	All
Memorial Day	Monday, May 31, 2010	All
Independence Day	Observed Monday, July 5, 2010	All
Labor Day	Monday, September 6, 2010	All
Thanksgiving Day	Thursday, November 25, 2010	All
	Friday, November 26, 2010	All
Christmas Eve Day	Observed Thursday, December 23, 2010	

Classified Employees Only

Christmas Day Observed Friday, December 24, 2010 All

Under collective bargaining contract provisions, classified personnel employed on or before December 24, receive one additional day of paid leave (pro-rated for part-time employees) on the workday before or after Christmas Day, or the day before or after New Year's Day. If work requirements prevent an employee from taking one of these four days, the employee may use the day on another day prior to June 30, 2010. If the day is not taken by June 30, 2010, with supervisor authorization, it is forfeited.

In the past, the Governor has granted academic employees an additional day of paid leave in conjunction with Thanksgiving, Christmas or New Year's Day. These eight hours of additional paid leave (pro-rated for part-time employees) are granted to 12-month, unclassified employees employed on or before December 24. This leave may be used pre-Thanksgiving, the workday before or after Christmas Day, or the workday before or after New Year's Day. Academic employees who are unable to be away from their duties to take the additional day of paid leave in the current year are allowed to use the paid leave until June 30, 2010. **We will notify the campus should the Governor once again provide this additional day of paid leave to academic employees.**

It is the policy of the Oregon University System that full-time and part-time classified employees are to receive recognition for all of the above holidays. In order to provide the same number of holidays for all eligible employees, persons assigned irregular workweeks (other than Saturday and Sunday as regular days off) should be credited with compensatory time at a straight-time rate for all holidays that fall on their regular days off.

--September 30, 2009 Memo from Jacque Rudolph, Director, Office of Human Resources

PROFESSIONAL DEVELOPMENT

OSU Extension Service Technology Training – Fall 2009

The following online courses are being offered via Adobe Connect for Extension faculty and staff. To register for one, please email **Isaac Magana** (isaac.magana@oregonstate.edu) or **Karen Watte** (karen.watte@oregonstate.edu) and indicate which class and the date. You can also register directly by following the registration link that is noted under each session description. Instructions for accessing the online classroom will be sent to you several days before the class.

Office 2007 - Introduction

http://oregonstate.edu/training/course_view.php?crse_id=193&showHidden=true

October 16 – 10:00-11:15am

December 11 – 9:00-10:15am

Getting Organized in Outlook

http://oregonstate.edu/training/course_view.php?crse_id=194&showHidden=true

October 20 – 9:00-9:30am

November 18 – 9:00-9:30am

Adobe Connect – tips for Hosting Meetings

http://oregonstate.edu/training/course_view.php?crse_id=195&showHidden=true

November 4 – 10:00-10:45am

Access 2007 – Introduction

http://oregonstate.edu/training/course_view.php?crse_id=196&showHidden=true

October 14 – 10:00-11:00am

October 21 – 10:00-11:00am

October 28 – 10:00-11:00am

Access 2007 – Intermediate Skills

http://oregonstate.edu/training/course_view.php?crse_id=197&showHidden=true

November 20 – 9:00-10:00am

Smart Art 2007

http://oregonstate.edu/training/course_view.php?crse_id=198&showHidden=true

December 9 – 11:00-11:30am

2009 Northwest Oregon Volunteer Administrators Association Conference – November 4, 2009

Registration is now open for the 2009 NOVAA Annual Professional Development Conference at the Oregon Zoo in Portland. Featured Speakers include Marc Levy, CEO/President United Way of Columbia-Willamette and Nancy Gaston, Principal Gifts Differing.

Workshop Topics include:

- Managing Difficult Behaviors of Volunteers
- Coaching - Pursuit of Excellence in Performance
- Recruiting + Retaining Young Adults
- Tools for Getting Unstuck
- Diversity – Organization Readiness
- Making the Case for Volunteer Resource Management: Tips and Strategies for Effective Advocacy

Click <http://www.novaa.org/conference.php> for more information about key note and workshop presenters.

The fee for the conference is \$85 for members and \$125 for nonmembers.

Registration closes October 16, 2009.

University Administrative Business Center (UABC) News

Contact Information

Now that the UABC is providing HR and financial processing for county Extension offices, who do you contact for information? Below is a list of people in the business center who can handle your needs.

Business Center Manager	Laurie Solum	541-737-4128	541-713-6450
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UABC Accounting Extension Contact List

Managers	Name	Phone	Fax
Accounting Manager	Carol Babcock	541-737-8517	541-737-4095
Major Responsibilities			
Invoice Entry (Extension Admin.)	Wendy Fekkers - Primary	541-737-2161	541-737-4095
	Peggy Goforth - Backup	541-737-2603	
Invoice Entry (County Ofcs.)	Entered on site		
	Laura Frye - Backup	541-737-8732	
Invoice Approvals (Extension Admin.)	Laura Frye - Primary	541-737-8732	541-737-4095
	Ross Jefferys - Backup	541-737-2763	
Invoice Approvals (County Ofcs.)	Laura Frye - Primary	541-737-8732	
	Wendy Fekkers - Backup	541-737-2161	
Travel Reimbursements (Ext. Admin.)	Peggy Goforth - Primary	541-737-2603	541-737-4095
	Pam Roberts - Backup	541-737-6466	
Travel Reimbursements (County Ofcs.)	Entered on site		
	Peggy Goforth - Backup	541-737-2603	
Purchasing Card Posting (Ext. Admin.)	Laura Frye	541-737-8732	541-737-4095
Purchasing Card Posting (County Ofcs.)	Entered on site		
Journal Vouchers (Extension Admin.)	Laura Frye - Primary	541-737-8732	541-737-4095
	Wendy Fekkers - Backup	541-737-2161	
Journal Vouchers (County Ofcs.)	Entered on site		
	Laura Frye - Backup	541-737-8732	
Purchasing - over \$5,000	Carol Babcock (Interim)	541-737-8517	541-737-4095
<i>No purchases of hardware or software</i>			
Reports (Various) Ext. County Offices	Laura Frye	541-737-8732	541-737-4095

Located in Ballard
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UABC HR Extension Contact List

Managers	Name	Phone	Fax
Human Resources Manager	Jo Dee Bernal	541-737-8387	541-713-6450

Located in Ballard 125

Major Responsibilities	Tracey Coats	541-737-7352	541-713-6450
Benefits	Leanna Ott - Backup	541 737-6411	541-713-6450
Classification and Compensation	Located in Ballard 125		
Employee and Labor Relations			
Performance Evaluation Reviews			
Training and Professional Development			

Major Responsibilities	Kristie Williams - Primary	541 737-8320	541-713-6450
Academic Wage Requests	Brenda Marcum-Backup	541 737-3768	541-713-6450
Classified Recruitment	Located in Ballard 125		
Leave Issues			
Searches			
Temporary Employee Requests			
Timesheet Audits			
Vacation Payouts			

Major Responsibilities	Jenna Hoffer-Primary	541 737-5339	541-713-6450
Academic Wage Hiring	Valerie Lane - Backup	541 737-3606	541-713-6450
Grad Student Job Changes	Kristen Mozuch-Backup	541737- 3809	541-713-6450
Grad Student Hiring	Located in Ballard 123		
Performance Evaluation Tracking			
Student Employment Hiring			
Student Employment Job Changes			
Temporary Employee Hiring			

UABC Finance Extension Contact List

Managers	Name	Phone	Fax
Finance Manager	Shirley Chow	541-737-0669	541-737-4095
Major Responsibilities			
Federal Benefit	Tiffany Gillis - Primary Christen Oien - Backup	541 737-3994 541-737-0697	541-737-4095

Labor Distribution	Tiffany Gillis - Primary Christen Oien - Backup	541 737-3994 541-737-0697	541-737-4095
Salary Projection	Tiffany Gillis - Primary Christen Oien - Backup	541 737-3994 541-737-0697	541-737-4095
PAR Form	Tiffany Gillis - Primary Jo Ann Casselberry - Backup	541 737-3994 541-737-2424	541-737-4095
Grants and Contracts	Jo Ann Casselberry - Primary Christen Oien - Backup	541 737-2424 541-737-0697	541-737-4095
Budgetary question	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095
Quarterly Projection	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095
Financial Reporting	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095
FOAPAL Element Request	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095
Year-End Closing support	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095
OS Fee Book (Internal & External)	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095
County Audit Support	Christen Oien - Primary Shirley Chow - Backup	541 737-0697 541-737-0669	541-737-4095

Located in Ballard
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Leave and Sick Pay Accruals

Vacation leave and sick leave are not available for use until the 1st of the month following the month or pay period in which it was earned.

When you are reviewing your leave balances in the OSU Employee On-line System between the 27th and the last day of the month, please be aware that your accruals include hours for the current month's sick and vacation accrual. These hours must be subtracted from your balance as they are not eligible for use until the 1st day of the following calendar month. You must also back out the current month accruals when looking at the leave balances on your end of the month paycheck.

Example: Access Employee On-line System on September 30, 2009:

Sick Pay Accrual: 100 hours
September Accrual: - 8 hours
August Hours Taken: -10 hours
Leave available for September: 82 hours
September Taken to 9/30 -11 hours

Hours Remaining for Use: 71 hours

Please contact **Kristie Williams** at 541-737-8320 or email her at kristie.williams@oregonstate.edu for questions regarding leave.

THIS 'N THAT

DATES TO REMEMBER

2009

October 19-21 Extension Leadership Meeting & ECAN meeting
October 25-29 NAE4HA, Rochester NY

2010

February 2-4 JCEP national Leadership Conference (Regional) – Memphis TN
March 2-4 Navigating Difference-Cultural Competency Training for Extension Professionals, Corvallis
March 16-20 National Camping Institute Conference, 4-H Center, Salem
April 13-16 Extension Spring Training Week - Corvallis
April 26-28 Public Issues Leadership Development – Arlington VA
May 10-13 4-H Spring Staff Conference
June 27-30 ANREP Conference, Fairbanks AK
July 11-15 NACAA, Tulsa OK
July 28-31 2010 Master Gardener Mini College, Corvallis
October 12-15 ESP National Conference, Jackson Hole, WY

2011

October 9-13 National ESP Conference, Syracuse, NY

2012

October 6-9 National ESP Conference – Mobile AL

2013

September 15-22 Galaxy IV – Pittsburgh, PA

RECOGNITION

Fara Brummer, Warm Springs, successfully completed her master's defense and will receive her Master of Agriculture degree this fall.

Weston Miller, Metro Community & Urban Horticulturist is the recipient of the 2009 Excellence in Extension Education Award that will be presented during the College of Ag Sciences Faculty & Staff Day.

AWARDS

Congratulations goes to the following faculty, staff, volunteers and clientele who have recently received awards of recognition.

Anita Azarenko, Horticulture Department head received the Organic Policy Analyst award from the Oregon Organic Coalition on Sept. 15 at a luncheon in Portland.

Renee Carr, Metro Nutrition, received the Excellence in Outreach Award from the College of Health & Human Sciences.

Tiffany Woods, Extension & ES Communications, won a media fellowship to Germany as an agriculture communicator. The program, "From Agro-Farming to Energy Farming - The Role of Green Energy in German Agriculture," is a fact-finding tour for US and Canadian media representatives, paid for by the German government. It will be October 4 - 10, 2009.

PRESENTATIONS

Glenda Hyde, Crook, Deschutes & Jefferson counties, is presenting a poster, "4th grade curriculum, *Enjoying Our Healthy Harvest*" at the NEAFCS conference in Birmingham, Alabama.

Debra Minar Driscoll, Polk and Yamhill County, is presenting "Safe and Interactive Learning Using the Dialogue Education Approach" at the National Organization for Human Service conference in Portland and the Oregon Public Health Association conference in Corvallis in October.

PUBLICATIONS

Molly Engle, Evaluation Specialist, Journal of the National Medical Association, *Cultural Competency in Health Care: Evaluating the Outcomes of a Cultural Competency Training Among Health Care Professionals*

ON THE HOME FRONT

Deaths

Robert Ohling, retired Polk County Extension Agent died September 1st. Contributions may be made to the 4-H Foundation.

Ray Novotny, retired Harney and Malheur County Staff Chair died September 5th. Remembrances can be sent to the 4-H Foundation.

Molly Saul, retired county agent in Umatilla and Morrow counties died September 24th. Memorial contributions may be made to the Pendleton Historical Society or the Pendleton Foundation Trust.

PERSONNEL UPDATES

Resignations:

Nancy Allen, Seed Cert Aide 1, Union County, 9/30/09

Sherry Ayres, Education Program Assistant, Warm Springs, 9/30/09

Denise Chick, Education Program Assistant, 9/30/09

Lindsay Liebes, Office Specialist 1, 10/13/09

Aaron Gilliam, 4-H Program Coordinator, Metro Area, 9/30/09

Lorraine Rich, Education Program Assistant, Lincoln County, 9/15/09

Retirements:

Pat Opdyke, Instructor, Washington County, 9/30/09

New Hires:

Tiffany Selegue, Education Program Assistant, Clackamas County, 10/1/09

Shelley Smith, Education Program Assistant, Washington Co, 9/14/09

Rena Titus, Education Program Assistant, Washington Co, 9/25/09

Kelly Myers, Office Specialist 1, Clackamas County, 9/8/09

Recruitment Updates:

Unclassified

None

Classified

#0004537 Education Program Assistant, FCH, Deschutes County (1.0 FTE), Redmond

Committee Chair: Glenda Hyde

Candidate Selected: Pending

Status: Employment Manager Review of Offer Letter

#0004612 Office Specialist 1, Washington County

Committee Chair: Pat Willis

Candidate Selected: None

Status: Interviews Requested

#0004641 Education Program Assistant , Marion Co

Committee Chair: Holly Berry

Candidate Selected: None

Status: Under Review by Unit/Committee

#0004753 Office Specialist 1, Internal Search, Benton Co

Committee Chair: Rosemary Weidman

Candidate Selected: None

Status: Posted – Closes 10/01

#0004761 Education Program Assistant, Wasco Co

Committee Chair: Lynette Black

Candidate Selected: None

Status: Should post today

#0004767 Office Specialist 1, Union Co

Committee Chair: Carole Smith

Candidate Selected: None

Status: Posted – Closes 10/2

#0004772 Education Program Assistant, Union Co

Committee Chair: Carole Smith

Candidate Selected: None

Status: Posted – Closes 10/4

Do you know of something happening in your office that you'd like to share? Perhaps a birth of a son or daughter or grandchild? Recognitions received? Has someone in your office experienced a loss of a loved one? We'd like to hear from you. Although we are spread across the miles, it's important that we stay connected. Please help us do that.

Send any information you would like shared with the organization, to Janet Drollinger janet.drollinger@oregonstate.edu by the 25th of each month.