



**O&E/EXTENSION PROMOTIONAL
MARKETING ORDER FORM**

Admin Use	
_____ received	_____ filled
_____ ship/p.u	_____ invt
_____ billed/JV	

Name: _____ County or Department: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Index #: _____ Activity #: _____ Index #: _____ Activity #: _____

Ship*/Pickup/Shuttle?: _____ Date Needed: _____ Note: _____

Pickup Name/Date: _____

Description	Price	Quantity	Total
Apron – Black w/embroidered logo (heavy canvas, wide neck strap & 3 pockets) <i>w/new logo</i>			
Bag, Recyclable Tote – TBD			
Bag, Portfolio/Briefcase – Black, padded laptop section	*		
Beaver Decal – OSU Beaver decal 4" x 2.25"			
Caps – Black <i>w/new logo</i>			
Caps – Orange <i>w/new logo</i>			
Cup/Tumbler – Orange, double wall acrylic tumbler w/straw, BPA free, 24oz. <i>w/new logo</i>			
Folder – White <i>w/new logo</i>			
Leatherette Padfolio – Black w/embossed logo, zippered closure, pockets			
Leatherette Padfolio – Black & orange w/embossed O&E logo			
Notebook, Spiral – Orange spine & pen <i>w/new logo</i>			
Pen, Ballpoint – Orange <i>w/new logo</i>			
Scratch Pad – White			
Scratch Pad – White w/O&E logo			
T-Shirts, Men's – TBD Sizes: -M, -L, -XL (<i>XXL, see next row</i>)			
T-Shirts, Men's – TBD Size: -XXL	*		
T-Shirts, Men's – TBD Size: -XXXL	*		
T-Shirts, Women's – TBD Sizes: -S, -M, -L, -XL (<i>XXL, see next row</i>)			
T-Shirts, Women's – TBD Size: -XXL			
Travel Mugs – Screw on lid, 16oz. Stainless Out-of-stock			
Umbrella – Orange, wood handle, closes to 10.5", 43" arc,			
Water Bottle, Metal – Orange stainless steel, screw top, 25oz. <i>w/new logo</i>			

Shirts limited supply-call for availability

*All shipping charges are the responsibility of the buyer and will be charged to the index you provided above **including free items!**

Total Upper: \$ _____

Total Lower: \$ _____

Grand Total: \$ _____

The items below are complimentary for your conference, meeting, workshop, etc. **Limit 100 each/or 1 bag of balloons, per month, per county for free.** See cost below for orders over 100 or over the 1 bag of balloons. **To track usage of these items, please list purpose and date of use:**

To be used for & date: _____

	Cost	Quantity	Total
Balloons – Mix bag of orange w/blk logo and black w/orange logo; (1 bag max free)			
Additional Balloons –Over the 1 free bag (each bag contains 50 balloons)			
Pencils – Orange (100 max free) <i>w/new logo</i>			
Additional Pencils – Over the 100 free (individual pencils)			
Stickers – Extension logo, Orange 1"x 3" (100 max free)			
Additional Stickers – Over the 100 free (individual stickers)			
Extension Certificate Seals – Gold 1.5" circle with OSU Extension Logo (100 max free)			
Additional Certificate Seals – Over the 100 free			

Please submit completed form online by clicking the "Submit" button at top of page, or scan and email to: denise.ashley@oregonstate.edu, Denise Ashley, Extension Administration, 541.737.2711

***CLEARANCED**