

Admin Use	
_____ received	_____ filled
_____ ship/p.u	_____ invt
_____ billed/JV	

Name: \_\_\_\_\_ County or Department: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Index #: \_\_\_\_\_ Activity #: \_\_\_\_\_ Index #: \_\_\_\_\_ Activity #: \_\_\_\_\_

Ship\*/Pickup/Shuttle?: \_\_\_\_\_ Date Needed: \_\_\_\_\_ Note: \_\_\_\_\_

Pickup Name/Date: \_\_\_\_\_

Description	Price	Quantity	Total
<b>Apron</b> – Black w/ Ext orange embroidery (heavy canvas, wide neck strap & 3 pockets)			
<b>Bag, Recyclable Tote</b> – Orange w/ Ext logo & “Life Get Good At It” tag <span style="border: 1px solid red; padding: 2px;">Out of stock</span>			
<b>Bag, Portfolio/Briefcase</b> – Black with orange Ext logo, padded laptop section			
★ <b>Beaver Decal</b> – OSU Beaver decal 4” x 2.25”			
<b>Cap</b> – Black with orange embroidered Ext logo <span style="border: 1px solid red; padding: 2px;">Out-of-stock</span>			
<b>Cup/Tumbler</b> – Orange, double wall acrylic tumbler w/straw, BPA free, 24oz. w/white Ext logo			
<b>Flash Drive</b> – Orange w/Ext logo			
<b>Folder</b> – White w/black/orange Ext logo <span style="border: 1px solid red; padding: 2px;">Out of stock</span>			
<b>Key Chain/Ring</b> – Brushed plate, laser engraved Ext logo			
<b>Lapel Pin</b> – 1” OSU logo with ‘Extension Service’ below in gold			
<b>Leatherette Padfolio</b> – Black w/embossed Ext logo, zippered closure, pockets			
<b>Leatherette Padfolio</b> – Black & orange w/embossed O&E logo			
<b>Notebook</b> – Extension logo in orange with orange spine & pen			
<b>Pen, Ballpoint</b> – Orange w/Ext logo			
<b>Pen, Stylus, Ballpoint</b> – Orange w/Ext logo			
<b>Pen, Stylus, Ballpoint</b> – Black w/O&E logo			
<b>Scratch Pad</b> – Ext logo			
<b>Scratch Pad</b> – O&E logo			
<b>T-Shirts, Men’s</b> – Grey w/Ext logo on front & “Life Get Good At It” on back; Sizes: -M, -L, -XL <b>(XXL, see next row)</b> <span style="border: 1px solid red; padding: 2px;">Men's M &amp; L out of stock</span>			
<b>T-Shirts, Men’s</b> – Grey w/Ext logo on front & “Life Get Good At It” on back; Size: -XXL			
<b>T-Shirts, Men’s</b> – Grey w/Ext logo on front & “Life Get Good At It” on back; Size: -XXXL			
<b>T-Shirts, Women’s</b> – Grey w/Ext logo on front & “Life Get Good At It” on back; Sizes: -S, -M, -L, -XL <b>(XXL, see next row)</b> <span style="border: 1px solid red; padding: 2px;">Women's M &amp; L out of stock</span>			
<b>T-Shirts, Women’s</b> – Grey w/Ext logo on front & “Life Get Good At It” on back; Size: -XXL			
<b>Travel Mugs</b> – Screw on lid, 16oz. Stainless w/orange band and black logo			
<b>Umbrella</b> – Orange, wood handle, closes to 10.5”, 43” arc, w/Ext logo			
<b>Water Bottle, Metal</b> – Orange stainless steel, screw top, 25oz, w/white logo <span style="border: 1px solid red; padding: 2px;">Out of stock</span>			

Shirts limited supply-call for available sizes

\*All shipping charges are the responsibility of the buyer and will be charged to the index you provided above **including free items!**

Total Upper: \$ \_\_\_\_\_

Total Lower: \$ \_\_\_\_\_

**Grand Total: \$ \_\_\_\_\_**

The items below are complimentary for your conference, meeting, workshop, etc. **Limit 100 each/or 1 bag of balloons, per month, per county for free.** See cost below for orders over 100 or over the 1 bag of balloons. **To track usage of these items, please list purpose and date of use:**

To be used for: \_\_\_\_\_

	Cost	Quantity	Total
<b>Balloons</b> – Mix bag of orange w/blk logo and black w/orange logo; (1 bag max free)			
<b>Additional Balloons</b> –Over the 1 free bag (each bag contains 50 balloons)			
<b>Pencils</b> – Orange w/black logo; (100 max free)			
<b>Additional Pencils</b> – Over the 100 free (individual pencils)			
<b>Stickers</b> – Extension logo, Orange 1”x 3” (100 max free)			
<b>Additional Stickers</b> – Over the 100 free (individual stickers)			
<b>OSU Extension Certificate Seals</b> – Gold 1.5” circle with OSU Extension Logo (100 max free)			
<b>Additional Certificate Seals</b> – Over the 100 free			

Please submit completed form online by clicking the “Submit” button at top of page, or scan and email to: denise.ashley@oregonstate.edu, Denise Ashley, Extension Administration, 541.737.2711