

## EXTENSION CITIZENS ADVISORY NETWORK (ECAN)

### MEMBERSHIP:

- One volunteer from each Oregon county and
- One volunteer from The Confederated Tribes of Warm Springs
- One designee from each Extension program area
- At-large members to-be-determined
- Two county commissioners (one East, one West)

**PURPOSE:** To provide a network of geographically diverse, multi-dimensional volunteers who are willing to advocate and coordinate local advocacy on behalf of the OSU Extension Service; and to provide and coordinate local advice and counsel to the Regional Administrators and Vice Provost of University Outreach & Engagement & Director of the OSU Extension Service regarding current and future direction for the Extension programs.

### ROLES:

#### 1. **Advocacy:**

- To advocate for Extension programs and budget with state legislators, congressional delegates, key state and local groups and individuals. The **county representative** will be the primary liaison with people in your county (advisory committee, staff, and individuals) for advocacy purposes to build support for Extension programs.
- The **County Commissioner members** will keep other Oregon commissioners apprised of information about Extension programs and funding, and to seek support and input from them as needed.
- The **at-large and program members** will keep other key constituencies informed and seek support and information as is appropriate to the changing needs of Oregonians.

#### 2. **Advisory:**

- Provide advice to the Regional Administrator and Vice Provost & Director regarding future trends and priorities for the people of Oregon, current developments, program emphasis, organization and relationships, and funding partnerships.
- To be the primary liaison with people in your county (advisory committee, staff, and individuals), other county commissioners, and key constituencies to seek and coordinate advice regarding current and future directions for Oregon State University Extension Service program emphasis.

## **EXTENSION CITIZENS ADVISORY NETWORK (ECAN)**

### **ORGANIZATION:**

**Appointment:** County representatives are selected by the Extension County Leader in consultation with the Regional Administrator. Individuals are invited to participate in this role for a two-year term, with option to renew at discretion of Vice Provost and Director.

- County Commissioners are selected by the Association of Oregon Counties. Individuals are invited to participate as members for a two-year term.
- Program representative and At-large and members are selected by the Vice Provost and Director in consultation with the Extension Program Leaders and/or Regional Administrator(s) dependent upon the position in consideration. Consideration is given to people who are willing to provide broad based support for Extension programs including programs for human, community and economic development, urban and rural programs, and programs for Oregon's diverse audiences. Individuals are invited to participate as members for a two-year term.

**Leadership:** ECAN leadership will be provided by the Steering Committee and the Vice Provost and Director of Extension.

**Meetings:** Annual or biennial Salem meetings consistent with biennial state legislature at "OSU Statewides Day" or "OSU Day" at the Capitol. Meeting arrangements are made by the Vice Provost & Director's office. Additional meetings or video or conference calls will be conducted as needed.

**Extension Participation:** The Extension Associate Director and Regional Administrators are invited to participate in all sessions as their schedules permit. Other Extension faculty (program leaders, county and campus based faculty, etc.) may be invited for special presentations. Extension County Leaders and other Extension administrators will be informed of the activities of ECAN.

**Expenses:** Expenses for ECAN members in support of statewide ECAN meetings are borne by the Director's office. Activities in support of regional advocacy and advice may be funded by supplies and services allocations to each regional administrator or other local sources. Expenses to fulfill the advocacy roles will be provided by each individual.

## **ECAN STEERING COMMITTEE**

**MEMBERSHIP:** The Steering Committee will consist of one ECAN member per Extension Region nominated by the Regional Administrator and one county commissioner as designated by the Association of Oregon Counties. Appointment to the Steering Committee will be made by the Vice Provost and Director.

At least one and not more than five Steering Committee members shall identify with one of the following characteristics:

- New to Extension programming (0 - 4 years)
- Agriculture, Forestry, Sea Grant and/or other natural resource sector.
- Family and consumer sciences and/or public health.
- Youth development and/or 4-H.
- Younger generational cohort

**ROLES:** Representative leadership body of ECAN providing advice and advocacy to Vice Provost and Director of Extension on statewide priorities.

### **ORGANIZATION:**

**Appointment:** Members of the Steering Committee will be appointed for two year terms.  
*\*Inaugural year (2015) members will be appointed for staggered terms of 1-2 years.*

*\*National Council on Agricultural Research, Extension and Teaching (CARET): In consultation with the director of the Oregon Agricultural Experiment Station, one member may be appointed CARET.*

**Leadership:** The Vice Provost and Director's office will negotiate with and appoint a chair and chair-elect of the steering committee. The chair-elect moves into the chair position after two years of service by the chair.

**Meetings:** The Steering Committee will meet twice annually. One meeting may be virtual (video or conference call). At a minimum, a meeting will occur in Salem consistent with the biennial state legislature and will include all ECAN members. This meeting will usually take place at the "OSU Statewides Day" or "OSU Day" at the Capitol.

**Expenses:** Expenses in support of Steering Committee and statewide ECAN meetings and other ECAN activities are borne by the director's Office.

## **REGIONAL ECAN (RECAN)**

**Role:** Representative bodies providing advice to regional Extension leadership and advocating for Extension at the local and regional level; gathering data on local and regional issues, exploring partnerships and solutions.

**Membership:** Appointed by Regional Administrator. Groups may range in membership, at minimum include:

- Each county ECAN representative of the Region
- County Leaders in Region
- Others as identified by Regional Administrator, County Leader, RECAN

**Appointment:**

- ECAN member terms are two-years.
- Other RECAN membership terms to be determined by the Regional Administrator.

RECAN's may be asked to nominate representatives from their group to serve on various ad hoc multi-regional and statewide teams focused on specific, short-term tasks.

**Meetings:** At least two meetings annually, with one meeting per year with personal (or video) update from the Director/Associate Director and Government Relations director. RECANs are encouraged to meet periodically to ensure their representatives understands regional issues and needs.

**Expenses:** Activities in support of RECANs may be funded by supplies and services allocations to each regional administrator or other local sources.