



**Oregon State University**  
**Extension Service**  
**Outdoor School**

**Who can apply?**

School District or Education Service District (“District”) providing outdoor school to Oregon fifth or sixth graders in the 2018-19 school year. ORS327.390 directs OSU Extension to assist *School Districts and Education Service Districts* to provide a statewide Outdoor School program. One authorized representative from the District should complete a single application for all schools in the District (including interested Charter Schools served by the District) that are providing Outdoor School programs. If a School District and ESD are both submitting applications, they should coordinate so that each school only appears in one application. As such, any ESD applying for funding on behalf of a school or district they serve must have the written permission of said district's superintendent (this should be an internal agreement document between the two parties).

Funding is provided for every student to attend outdoor school once so a district/school with combined 5th and 6th grade classes that will send both grade levels during the same year is eligible for funding every other year.

ESD/School Districts may NOT apply for funds for schools not located within their service area.

ORS327.390 limits eligibility for Outdoor School Program grants to school districts and education service districts. Based on this provision and our understanding of the constitutional restrictions on the use of lottery funds, we will not be able to approve applications that incorporate subgrants to or other contractual arrangements with private schools for the purpose of providing Outdoor School services to the private schools' students.

**What will be funded?**

We are committed to providing an Outdoor School experience to Oregon 5th or 6th graders, within the funding allocations and the requirements of the law. The goal of Year 2 funding is to support—to the maximum extent possible—all schools providing Outdoor School programs during the 2018-19 school year.

If you are currently not well positioned or eligible to apply for an Outdoor School grant from Oregon State University Extension but remain interested in providing an Outdoor School experience to 5th or 6th grade students, please reference Gray Family Foundation's “Launching an Outdoor School Program” for additional funding opportunities.

### **What funding can I expect?**

Due to the limited funds and the anticipated volume of student participation, the actual awards will depend on the number of funding requests. The goal of OSU is to continue to fully fund program expenses. Districts can provide detailed information within the application, if a school would like the review team to consider a specific need for funding.

### **Reporting Requirements**

Funds will be dispersed upon completion of a district's Outdoor School program and OSU's receipt of the following items:

- A). A signed invoice detailing the final distribution of funds and certifying the number of participating students.
  
- B). A program report, which includes:
  - 1) Daily agenda showing a breakdown of day-by-day activities or a copy of the outdoor school field study curriculum for each provider used and
  
  - 2) A complete report for each school providing the information detailed in the Outdoor School Reporting Requirements document available on the OSU Extension Outdoor School website.

Although the University is not requiring a full accounting of expenses to support per-child costs prior to reimbursement at this time, the University may request the district provide copies of receipts or other documentation for audit purposes at a later time consistent with the provisions of the agreement.

If you have questions, please contact [outdoorschool@oregonstate.edu](mailto:outdoorschool@oregonstate.edu).