



# Jackson County Master Gardeners Annual Volunteer Log Sheet

Oregon State University **OSU** Extension Service  
In cooperation with Jackson County

**Name** \_\_\_\_\_ **Year** \_\_\_\_\_ **Phone** \_\_\_\_\_

Month	Educational Outreach	Plant Clinic	Apprentice Program	Grounds	Greenhouse or Gramma's	Association Support	Total Service Hours	Recert Hours
November								
December								
January								
February								
March								
April								
May								
June								
July								
August								
September								
October								
<b>Totals</b>								

New Class – turn in log sheet at the end of each month  
See reverse for category definitions

Veterans – turn in log sheet annually prior to October 15

## **Definitions:**

**Volunteer Educational Service Hours:** These are hours spent as a Master Gardener with public or private events giving advice, supporting education, organizing events, teaching or providing services to the Jackson County Master Gardener Association (JCMGA) or OSU Extension. Personal education and private gardening are not considered as volunteer hours.

**Re-certification Hours:** Essentially these are hours spent in continuing education as a Master Gardener. Six hours are required to be recertified. Classes include the annual Master Gardener classes, approved evening and weekend classes, most classes at Mini-College or Winter Dreams, and other approved horticulture education.

**Educational Outreach:** Time spent teaching classes or educating the public about a home horticulture subject. Hours can be spent either as an instructor or assisting with a class. Time spent preparing a class is included.

**Plant Clinic:** Hours staffing the Plant Clinic, including both the Plant Clinics at Extension and at the Growers Markets.

**Apprentice Program:** All hours spent working as an apprentice either on the grounds or in the gardens, or in most other assigned apprenticeship programs.

**Greenhouse or Gramma's:** Hours spent organizing, planting, watering, transplanting, and other support tasks for producing plants for sale.

**Association Support:** Hours benefiting JCMGA, rather than the public. These hours could be setting up for meetings, working on the directory, Garden Beet or other publications, working as an officer or committee chair or member in the organization, organizing events other than primarily educational events, and any other activity that contributes to the success of the organization.

**Note:** Hours spent traveling to and from Master Gardener activities do not count as volunteer hours. Time spent attending classes does not count as volunteer hours, although they may count as recertification hours for veterans.