4-H Club Fundraising Application

Please submit this application for approval of your fundraising activity to the 4-H Leader’s Association c/o the OSU Extension Office at least one month in advance of the proposed date of your money-earning project. Please remember that 4-H leaders are not covered by OSU/4-H liability when conducting fundraisers and that all funds raised in the name of 4-H must be used for 4-H, not for individual/personal gain. In the event that a 4-H club disbands, any club funds/assets revert to the Tillamook County 4-H Leaders Association for the benefit of the 4-H program. Raffles are discouraged by National 4-H Council and State 4-H policy.

Tillamook County 4-H fund raising activities will be covered by liability insurance (which was purchased by the Tillamook County 4-H Leaders Association) if the following requirements are met:
1. The fund raising activity has been approved by the OSU Tillamook County Extension Service 4-H Faculty and 4-H Leaders Association. A 4-H Club Fundraising Application must be submitted, which will then be reviewed and decision made regarding approval.
2. If the activity organizers follow OSU Extension Service 4-H Program policies and guidelines to manage risk.

Club Name: ____________________________________________________________

Club Leaders: ____________________________

Contact Information: ____________________________________________________

Please describe your money-earning/fundraising plan. Address the questions below on the back of this paper or attach another sheet of paper as needed to answer the questions:

• What do you plan to do to raise the funds?
• What are the proposed dates?
• Will you be asking county businesses for donations? If so, whom?
• Are tickets or a product to be sold? If so, describe.
• Is your product in direct conflict with that offered by local merchants? If yes, describe.
• About how much does your club expect to earn from this project?
• How will the money be used:
• How much money does your club have in their treasury?
• Will your members be identified with 4-H?
• Are any contracts to be signed? If so, by whom? Give details.
• Have you taken steps to minimize risks to 4-H members? Describe your risk management plan.

Signed: ____________________________  Signed: ____________________________
(4-H club leader)                     (4-H club leader)

FOR USE BY 4-H LEADER’S ASSOCIATION COMMITTEE:

Approved by: ____________________________  Date: ____________________________

Approved subject to the following conditions: __________________________________

_____________________________________________________________________________

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