

Directions for UCF Entries

Online Entries:

1. All entries must be made by:
 - * Club leader
 - * The only exception is individual members not in a club.
2. For on-line entries go to the Union County Extension website:
<http://extension.oregonstate.edu/union/>
3. Click on UCF 2009 (on left rail under 4-H Youth Development)
4. Click on UCF Entries 2009
5. Log in as a club (your password will be your club number or 80000 for individuals)
6. The first page that comes up is your directions for entering your members and their classes - **Print This Page.**
7. Note: All exhibitors from UCF 2008 are still in the database so you can enter your members name, then password of "1". If they showed last year their name will pop up as well as their address. Please check to make sure spelling and address are correct. Make changes at this time if needed.
If they are not in the database- enter their first name, last name with a password of "1". Then enter address.
8. **Remember to complete the stalling requests at the end of your entries.** (Please be as detailed as possible in the description with your stalling request).
9. When entries are completed, print a receipt for your records.
10. Mail or drop off a copy of the receipt with the Show Entry Fee (\$5 per exhibitor) to the Extension Office by May 10th. Make checks payable to **Union County 4-H Leaders Association.**

Paper Entries:

1. Fill in the form provided with exhibitor names, class numbers, and indicate stall preferences.
 - Mail or drop off completed forms with Exhibitor fees to:
OSU Extension Office
10507 N. McAlister Road, Rm 9
La Grande, OR 97850
(541) 963-1010