

2009 Wasco County 4-H Annual Financial Statement

ALL 4-H Advisories, Committees and Clubs must complete both sides of this form **EVEN IF YOU HAD NO INCOME** and/or are not planning to have a group for the upcoming 4-H year. Contact Lynette Black at 541-296-5494 for proper closeout procedures if your group has a treasury and is disbanding this year.

DUE: November 1, 2009
Penalties may apply for late filers.

Return to: Treasurer, WC4HLA
 OSU Extension Office
 400 E. Scenic Dr., Suite 2.278
 The Dalles, OR 97058

4-H Group Name _____ Contact Person or Key Leader _____

Address _____
Street City State Zip Daytime Phone

Income and Expenses from October 1, 2008 to September 30, 2009

***Club beginning account balance as of October 1, 2008 \$ _____**
(Amount should be taken from bank statement or hand count as of Oct. 1, 2008.)

2009 CLUB INCOME

Fees - Registrations collected \$ _____
 Project fees collected \$ _____
 T-shirts, jackets or other clothing \$ _____

Donations - Club dues \$ _____
 Supplies donated (value) \$ _____
 Equipment donated (value) \$ _____
 Cash donations \$ _____

Grants (Kaiser, Fred Meyer, etc.) \$ _____

Fundraising activities (tree, Food and tack sales, horse shows entry fees) \$ _____

Interest from bank accounts \$ _____

Commodity Donations (value) \$ _____

Other income _____ \$ _____
 _____ \$ _____
 _____ \$ _____

2009 CLUB EXPENSES

Member benefits paid from club treasury or cash account:
 Awards, Scholarships \$ _____
 Entry, registration fees \$ _____
 Field trips \$ _____
 Project fees \$ _____
 T-shirts, jackets \$ _____
 Other: _____ \$ _____

Cash Donations (to non-profit Camp, conference, organizations) \$ _____

Fundraising expenses (judges, supplies, food, awards, rentals) \$ _____

Insurance (member & club) \$ _____
Office Supplies \$ _____
Postage \$ _____
Printing \$ _____
Bank fees \$ _____
Equipment purchased \$ _____
 Other _____ \$ _____
 _____ \$ _____

Total 2009 Income \$ _____ **Total 2009 Expenses \$ _____**
 *Add Oct. 1, 2008 balance \$ _____

Total Income \$ _____ minus (-) 2008 Expenses \$ _____

➔ Ending account balance on September 30, 2009 \$ _____

Signature _____

Date _____

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4-H Account Activity Record

Does your group have:

- Checking account
 Savings account
 Other (specify cash box, coffee can, or NO FUNDS) _____

What tax I.D. number is your group using?

- Social Security number – whose number? (don't record the number-just list the name) _____
 *Leader's Association tax I.D. # _____
 Other (specify) _____

*Call Wasco Co. Extension Office at 541-296-5494 for the tax ID # to be used for your group's bank account if needed.

The group's bank account is with:

Bank Name _____ Account Number _____
Address, City, State, Zip _____
Phone _____

The authorized signer(s) on the account include:

Name	Phone
_____	_____
_____	_____

Do you conduct a yearly audit? Yes No

Have you ever conducted an account audit? Yes No

Does your group own materials, equipment, property or other assets that have been purchased with funds you raised in the name of 4-H? (i.e., fair decorations, show equipment, parade tack, etc.) Yes No

If so describe: _____

We, the undersigned, do hereby swear that the information contained herein is true and correct to the best of our knowledge.

Signed _____ Signed _____
(Treasurer or Secretary) (Club Leader or Committee/Advisory Chair)

4-H Fundraising Policy

Whenever your group is involved in **ANY FUNDRAISING ACTIVITY**, it is required that you submit a completed "4-H Monetary Donation & Fundraising Activity Proposal" to the Extension Office at least two weeks before the activity.

10/07