

# 4-H Club/Group Annual Financial Statement for year 2007

OSU Extension Service  
Washington County 4-H  
18640 NW Walker Rd., #1400  
Beaverton OR 97006-8927

(Fiscal year: 1/1/07 – 12/31/07)

Date Completed: \_\_\_\_\_

If there is any financial activity between this date and December 31, 2007, include that information on your 2008 financial statement.

COMPLETE BOTH SIDES

The following information must be completed and returned with your club enrollment to your local Extension Office **by December 14, 2007, whether you are enrolling or not.** This annual report is **required** of all Washington County 4-H clubs and groups (i.e. Wagon Train, each Advisory Group, etc.) Clubs **cannot** re-enroll without completing this form. Additional forms may be obtained from the Extension office.

CLUB NAME \_\_\_\_\_ MENTOR'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street
City
State
Zip

**Beginning Balance:** \_\_\_\_\_

**INCOME:** Fund raising projects: Horse shows, car washes, equipment/clothing sales, donations received, fees, dues, etc.  
Please itemize.

Item	Amount

Total Income \_\_\_\_\_

**EXPENSES** Projects and activities: Shows, equipment, field trips, events, club parties, individual member items, donations to 4-H programs, etc. Please itemize.

Item	Amount

Total Expense \_\_\_\_\_

**Ending Balance** \_\_\_\_\_

We, the undersigned, do hereby swear that the information contained herein is true and correct to the best of our knowledge.

Signed \_\_\_\_\_ Signed \_\_\_\_\_  
(Treasurer or Secretary)    Date
(Club/Group mentor)    Date

DO NOT USE SPACE BELOW

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Received by: \_\_\_\_\_ Date: \_\_\_\_\_

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**PLEASE COMPLETE THE OTHER SIDE**

# Club/Group Account Activity Record

Call your local Extension office for the tax I.D. # to be used for your club's bank account if needed.

**Does your club have:**

- checking account
- savings account
- other (specify) \_\_\_\_\_

**What tax I.D. number are you using?**

- social security # - Whose number? \_\_\_\_\_
- Leaders Association tax I.D. # \_\_\_\_\_
- other (specify) \_\_\_\_\_

**Your Club's bank account is with:**

Bank Name \_\_\_\_\_  
Address, City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_

**Account Number:**

Savings \_\_\_\_\_  
Checking \_\_\_\_\_  
Other (specify) \_\_\_\_\_

**The authorized signer(s) on the account include:**

Name	Phone
_____	_____
_____	_____
_____	_____

Do you conduct a yearly audit?  Yes  No

Have you ever conducted an account audit?  Yes  No

Does your club/group own materials, equipment, property or other assets that have been purchased with club/group funds? (e.g. fair decorations, show equipment, parade tack, etc.)  Yes  No

Completed by \_\_\_\_\_  
Name Phone Date

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## *4-H Fundraising Activities*

Whenever your club/group is to be involved in ANY FUNDRAISING ACTIVITY it is **required** that you submit a completed "4-H Fundraising Activity Proposal" to the Extension office **before** the activity.

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