MINUTES OF THE EXECUTIVE BOARD MEETING
OF
WASHINGTON COUNTY MASTER GARDENER ASSOCIATION
December 17, 2009

Lynn Cox called the Board Meeting to order at 12:40 pm. Present were Lynn Cox, Tim Lanfri, Donna Yount, Anna Stubbs, Geri Larkin, Bill Klug, Barbara Knopp, Lynn Wagner, Vern Vanderzanden, Ken Keudell, Joanne DeHaan and Jackie Keil. A quorum was present. Jerry Knott and Alan Strong, members of the Board in 2009, were present.

President Cox welcomed Board members and stated some of her goals for the year are:
(1) More opportunities for outreach for the members. She suggested each member of the Board try one new thing during the coming year,
(2) Board meetings take no more than two hours.

State of the Chapter: 2009 President Ken Keudell gave a review of his two-year presidency. He noted that currently staffing of the office phones and the farmers markets is excellent, the training of new Master Gardeners is going well and the demonstration gardens at the Capital Center and Fairplex are well staffed. Due to the efforts of Barbara Knopp and Lynn Cox new members have been elected to the Board and are serving on committees. He also listed several areas of concern such as the viability of the plant sale in coming years, the lack of involvement on the part of some members and a possible shortage of new Master Gardeners.

Minutes: The minutes of the November 19, 2009 Executive Board meeting were approved as corrected. The December 3, 2009 Chapter minutes were approved as circulated.

Treasurer’s Report: Treasurer Donna Yount reported: On December 17, 2009 we had Checking, Savings and Investment Accounts of $32,975.34. A copy of the complete report is attached to these minutes. Director Klug noted that one CD, in the amount of $5,037.27 matures tomorrow and will go into the savings account.

Director Klug stated he is planning on making a one-time adjustment in our Quicken Program that should solve the problem of the program not responding correctly.

Corresponding Secretary: Geri Larkin noted Gini Lang sent a thank you note to last month’s speaker, sent sympathy cards and they collaborated on drafting items for Chapter Chat. She requested that all Chapter Chat information be submitted to her by January 11.

Director 1: Business Manager: Director Bill Klug noted the grant application to the Hardy Plant Society was sent in on time and its decision will be announced in March. He is working on the grant application for the Aloha Garden Club. That application is due January 15 and he expects their decision in February. He further noted the grant for the tree pruning is not necessary because the Fairplex will pay the pruning cost.

Director Klug noted Weston Miller is forming a committee to advise him how to spend the $4,000 now available for advertising the Master Gardener Program. He suggested Lynn Wagner be a member of that committee.
Director Klug further noted he had been informed by Al Martinez that Extension will be leaving the Capitol Center by the end of 2011.

**Director 2. Programs:** Director Alan Strong stated Patrick Proden of the Extension Service is the guest speaker on January 7, 2010. He has not obtained a speaker for June 3 but all of the other speakers for 2010 have been confirmed. Today he will give the Program book to Vern Vanderzanden, the newly elected Director.

**Director 3. Publicity:** Director Lynn Wagner handed out the Executive Calendar and various items were discussed. She also noted she will discontinue work on the new brochure because Weston Miller has already published a brochure inviting people to become Master Gardeners.

**Director 4. Fund Raising:** Director Anna Stubbs noted she will continue to sell hats, loupes, book bags and mugs. She will also contact the instructors for the upcoming class and develop a list of the books they recommend so she can purchase some of those books and make them available for sale. Bill Klug volunteered to contact the recertification speakers for book names to potentially sell. The plant sale preparations are going well but the position of Chairman of the raffle is still vacant.

**Director 5. Chapter Relations:** Director Barbara Knopp reported that about 50 Master Gardeners attend the Chapter meetings each month. She further reported that 133 people have registered for this year’s class. Multnomah County has 70 students, Washington County has 34 students and Clackamas County has 29 students.

Director Knopp also reported the position of chairperson for the Resource Days is still vacant.

She has been informed that Weston Miller has a new web site that is interactive. It will contain class notes for the new class.

**OMGA Representative:** Nothing to report. There was no meeting this month.

**OLD BUSINESS**

**Status of Sound System:** The system is now complete. David Rullman will store the system while it is being used for the Master Gardener classes. After that the Board must find storage space for the system.

**Digital Picture Frame:** Ken Keudell reported he now has the picture frame. It is also necessary to find storage space for the frame.

**Chapter E-mail and Database:** Alan Strong reported he successfully e-mailed the Chapter Chat to the membership. He will now update the membership list for the directory.

**NEW BUSINESS**

Director Wagner will contact Jerry Anderson to obtain the information for the pruning demonstrations.

**DISCUSSION ITEMS**
MG Metro Advisory Committee: President Cox noted Weston Miller has requested participation from the three county’s executive boards at the next MG Metro Advisory committee meeting in February. The possibility of merging the two advisory committees was raised.

Educational Outreach Opportunities at the Fairplex Garden: President Cox also reported Weston Miller, in conjunction with Carl Grimms of Metro, are planning to repeat the Harvest Festival event on October 9, 2010. They also plan to schedule two additional educational events on a Saturday in each of May and June.

Bill Klug will be contacting the Five Oaks Elementary School to determine if Master Gardeners can be of assistance to their program. Lynn Cox will be contacting the Extension’s “Growing Healthy Kids” coordinator to determine the role a Master Gardener would play in that program. Both will report their findings at the January board meeting.

President Cox adjourned the meeting at 3 p.m.

The next Board Meeting will be held January 21, 2010.

Submitted:

Jackie Keil, Recording Secretary

Approved:

Lynn Cox, President