Lynn Cox called the Board Meeting to order at 12:48 pm. Present were Lynn Cox, Donna Yount, Geri Larkin, Bill Klug, Barbara Knopp, Lynn Wagner Vern Vanderzanden, Joanne DeHaan and Jackie Keil. Anna Stubbs, Ken Keudell and Tim Lanfri were absent. A quorum was present.

Minutes: The minutes of the January 28, 2009 Executive Board meeting and February 4, 2010 Chapter meeting were approved as circulated.

Treasurer’s Report: Treasurer Donna Yount reported: On January 28, 2010 we had Checking, Savings and Investment Accounts of $30,603.40. A detailed report is attached to these minutes together with the Annual Financial Report as mailed to Katherine Johnson, State Treasurer, OMGA.

Corresponding Secretary: Geri Larkin noted she sent a thank you note to last month’s speaker and to presenters at the pruning demonstration. She drafted the e-mail announcements and the Chapter Chat. She forwarded copies of the Plant Sale flyer to the Gardeners Pen.

Director 1: Business Manager: Director Bill Klug noted we have received a grant of $500 from the Aloha Garden Club. He expects the Hardy Plant Society to notify him of the status of our grant application next month.

Director Klug further noted he worked with Bob Falconer and Tim Lanfri on the audit report and it is 75% completed. The report will be complete prior to the next board meeting.

Director Klug informed the Board that Al Martinez expects the new computer to be set up in the Master Gardener office within the next couple of weeks.

Director Klug informed the Board that two schools have called him requesting Master Gardener help in establishing a garden. They are Lincoln Street Elementary and Rosedale School. A Master Gardener Intern has offered to work at the Rosedale School garden.

Director Klug noted the Board does not always have feed-back from Committee Chairs after an event. He suggested the Chairs be encouraged to submit written reports.

Director 2. Programs: Director Vanderzanden informed the Board he has been in contact with several presenters regarding next year’s programs including Vern Nelson and a Mason Bee expert. He has also been in contact with Thomas Sebright who will speak on Hostas at the Chapter Meeting in March.

Director 3. Publicity: Director Lynn Wagner noted she is contacting the media for publicity for our plant sale in April. She will also contact Janette Barbour and put a flyer for the plant sale on our web site.
Director Wagner stated she has contacted the Community Newspapers to do a story on the Fairplex Garden for the Sustainable Living Section.

Director Wagner noted she attended the pruning demonstration held in conjunction with the Tualatin Garden Club. She suggested to the Board that we host our own Pruning Demo in the future. She opined that the Board needs to approve site for the pruning demonstration to reflect sustainability and good gardening practices. She further opined that if the OSU/WCMGA name is used for events then the WCMGA should have more control how events are presented to the public. Our name recognition is very important and trusted for our research based solutions. We value community partnerships, but must maintain a higher standard to promote our visibility and our outreach programs. About sixty people attended. President Cox stated she will have a meeting with the Master Gardeners associated with this pruning demonstration to obtain their feedback.

**Director 4. Fund Raising:** Director Anna Stubbs did not attend the meeting as she is out of town. Director Knopp noted Director Stubbs has volunteered to be Chair of the raffle. At the next Chapter Meeting Director Knopp will request money to buy raffle items. She noted that Director Stubbs intends to raffle four or five expensive items rather than baskets of small items.

**Director 5. Chapter Relations:** Director Barbara Knopp noted 67 people attended the Chapter Meeting on February 4 including 7 guests, 6 interns and 13 members of the class of 2009.

Director Knopp further reported Bill Klug and Geri Larkin worked with her on the survey. The average time to take the survey was determined to be 14 minutes. The committee is working with Weston Miller to determine if they want to use “Survey Monkey” to analyze the data. Director Knopp suggested that if the Board members had suggestions regarding the survey that they email the three members with their suggestions.

Director Knopp is in the process of contacting the retailers willing to give Master Gardeners’ discounts in 2009 to ascertain if they are willing to extend those discounts to 2010.

She is in the process of arranging a tour of a public garden for a Friday in May or June.

**OMGA Representative:** Ken Keudell was not present. He will attend the OMGA Quarterly Meeting on March 6th.

**OLD BUSINESS**

President Cox informed the Board that the two resolutions passed during the January Board meeting will not have the intended effect. A motion to strike these motions pass unanimously.

The following motion passed unanimously:

*Move that we recommend to the membership that we change the date of election of officers from December to November in the Bylaws and Standing Rules.*

This motion also passed unanimously:
Move that we recommend to the membership that the Standing Rules be changed so that the budget for the next year be approved at the November Chapter meeting.

UPDATES AND DISCUSSIONS

Educational Outreach Opportunities:

President Cox reported on the “Growing Healthy Kids Opportunities.” She meet with Maureen Quinn, Staff Extension Agent for Nutrition and was informed that that the Growing Healthy Kids program, which is funded through the nutrition part of Extension, is almost ready to be implemented. Gail Langellotto and Weston Miller wrote the gardening portion of the curriculum. The idea is to have Master Gardeners teach the gardening portion of the program. During the March 16 Noon Time Chats at the Master Gardener Class Maureen Quinn and President Cox will introduce this program to those interns and veteran Master Gardeners who are interested in participating. Although the program may not start until September, they consider it important to obtain volunteers now so the background checks can be completed.

President Cox also reported that Alan Strong now has an electronic version of the directory available and is presently making the necessary changes in the database. President Cox suggested that in the future, the database version of the directory be made available before the printed copies so changes can be made before printing.

President Cox gave a Fair Complex Update. She and Joanne DeHaan met with Leah, the Fairgrounds Events Coordinator. Leah informed them that Master Gardeners must sign a written agreement with the County and also provide a One Million Dollar liability policy. Patrick Proden, Faculty Staff Chair for Washington County Extension has volunteered to work with the County to establish the foundation for an acceptable contract.

President Cox adjourned the meeting at 2:35 p.m.

Agenda Items for Next Month will include school gardens, Weston Miller’s publicity meeting report, audit report, grant report, final survey report, pruning discussion group, the recent class and the pot luck.

The next Board Meeting will be held March 25, 2010.

Submitted:

Jackie Keil, Recording Secretary

Approved:

Lynn Cox, President