MINUTES OF THE EXECUTIVE BOARD MEETING
OF
WASHINGTON COUNTY MASTER GARDENER ASSOCIATION
March 25, 2010

President Lynn Cox called the Board Meeting to order at 12:47 pm. Present were Lynn Cox, Tim Lanfri, Donna Yount, Barbara Knopp, Lynn Wagner Vern Vanderzanden, Ken Keudell and Jackie Keil. Anna Stubbs, Geri Larkin, and Joanne DeHaan were absent. Bill Klug arrived at 1 pm. A quorum was present.

Minutes: The minutes of the February 25, 2009 Executive Board meeting and March 4, 2010 Chapter meeting were approved as circulated.

Treasurer’s Report: Treasurer Donna Yount reported: On March 25, 2010 we had Checking, Savings and Investment Accounts of $49,932. A detailed report is attached to these minutes.

Corresponding Secretary: President Cox noted Geri Larkin sent a thank you note to last month’s speaker. She drafted the e-mail announcements and the Chapter Chat.

Director 1: Business Manager: Director Bill Klug noted he has not heard from the Hardy Plant Society about the status of our grant proposal. He expects to hear from them this month.

Director Klug further noted he worked with Bob Falconer and Tim Lanfri and completed the audit. A copy of the report is attached to these minutes.

Motion to approve the Audit Report as presented was unanimously passed.

Director Klug informed the Board he has been unable to communicate with Morgan at Starbucks regarding free coffee for the Recertification Class. After discussion, it was decided that we will order coffee from the PCC. Tim Lanfri will contact PCC and make the arrangements.

Director Klug informed the Board that both Lincoln Street Elementary and Rosedale School have requested we give them $100 each to start their gardens. This amount is in our budget. He, or the school employees, will contact PCC and request assistance in designing the gardens at Rosedale School.

Director Klug noted he will donate James Galbraith’s computer to Free Geeks.

Director 2. Programs: Director Vanderzanden informed the Board he has been in contact with Dawn Hummel, the speaker for this month.

Director 3. Publicity: Director Wagner stated she attended a meeting of the Marketing Committee for Metro Master Gardeners. They discussed the Marketing Plan designed by LeAnn Locher. A copy of this plan is attached to these minutes. They also discussed the brochure developed by Multnomah Master Gardeners and the possibility of buying refrigerator magnets to hand to our customers. The purchase price for 10,000 magnets is $2,850.
Director Wagner noted Nike and Intel are starting produce gardens this year and she will look into advertising Master Gardeners in their newsletters.

**Director 4. Fund Raising:** Director Anna Stubbs did not attend the meeting as she is out of town.

**Director 5. Chapter Relations:** Director Barbara Knopp noted the Survey will be emailed to ten people this week as a trial run with the “Survey Monkey” program. She will announce the Survey at the April 1 Chapter meeting.

Director Knopp has set up a guided tour of the Reed Canyon Restoration Project for June 25 in the morning. The maximum number of people that can tour is 20. The cost is $100 so she intends to charge each person attending the tour $5.

Director Knopp noted the next Chapter meeting will be a pot-luck. A notice telling members which item to bring will be in the Chapter Chat.

**OMGA Representative:** Ken Keudell informed the Board he attended the last OMGA Quarterly Meeting. He learned that OMGA send us two disease and pest handbooks each year. Carol Ross takes care of these books.

At the meeting the OMGA Endowment Fund was discussed. Oregon State University charges a lot to administer this fund.

He noted he will be selling seeds for OMGA at the next Chapter meeting.

**OLD BUSINESS**

President Cox recommended to the Board that one resolution passed during the February Board meeting be rescinded. After discussion, the following motion passes unanimously:

"Move that we strike this motion: “Move that we recommend to the membership that the Standing Rules be changed so that the budget for the next year is approved at the November Chapter meeting.”"

**NEW BUSINESS**

Ken Keudell informed the Board that OMGA is taking on the administrative responsibilities of Mini-College in 2011. Gail Langellotto does not have time to continue as administrator of Mini-College. 2010 Mini-College will be a cooperative effort with Gail Langellotto and OMGA and in 2011 the OMGA will assume sole responsibility. He proposed the following motion, which passed unanimously:

"Move that Washington County Master Gardener Association support the decision Of Oregon Master Gardener Association has made to take on development and Administrative duties of Mini-College."

**UPDATES AND DISCUSSIONS**

Educational Outreach Opportunities:
President Cox reported on the “Growing Healthy Kids Program.” Twelve people signed up to become volunteers in this program. Background checks have been started. The curriculum is still being developed.

President Cox reported that taking classes at Mini-College counts toward the education requirement as do * classes for interns and Recertification classes.

President Cox noted that Bob Falconer has suggested building traps for the Spotted Wing Drosophila either as a fund-raiser or for publicity. After discussion, it was decided that we will send out directions for building the traps to members.

President Cox also noted that Jean Natter and OSU faculty will give a presentation on March 30 to inform the public about the problems with the Spotted Win Drosophila.

President Cox noted the dates and classes for the MG and Metro programs at the Fairplex are
- May 8, Composting and soil
- June 12, Lawns
- August 14, Water-wise gardening.

President Cox adjourned the meeting at 2:17 p.m.

**Agenda Items for Next Month** will include Mini-College, how to attract members, the survey and garden tours.

The next Board Meeting will be held March 25, 2010.

Submitted:

_____________________________________________________
Jackie Keil, Recording Secretary

Approved:

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Lynn Cox, President