President Lynn Cox called the Board Meeting to order at 12:45 pm. Present were Lynn Cox, Tim Lanfri, Donna Yount, Barbara Knopp, Lynn Wagner, Vern Vanderzanden, Ken Keudell, Bill Klug, Anna Stubbs, Geri Larkin and Jackie Keil. Joanne DeHaan was absent. A quorum was present.

Minutes: The minutes of the May 27, 2010 Executive Board meeting and the June 3, 2010 Chapter meeting were approved.


Report from Other Board Members were submitted in writing at the request of President Cox and are attached to these minutes.

UPDATES AND DISCUSSIONS

WCMGA Website Tim Lanfri made the following motion, which unanimously carried:

Move that we explore the possibility of having our own website and spend $300 for domain name and web posting.

NEW BUSINESS

The Board unanimously approved the following actions by President Cox:

The establishment of a Scholarship Committee and the appointment of Tim Lanfri as Chair;

and the establishment of a committee to search for a new chapter meeting site and the appointment of Tim Lanfri as Chair.

President Cox then lead a discussion of the results of the Membership Survey. After the discussion it was decided that committees will be appointed to carry out several of the recommendations contained in the Survey.

President Cox adjourned the meeting at 2:45 p.m.
The next Board Meeting will be held August 26,2010.

Submitted:

_____________________________________________________
Jackie Keil, Recording Secretary

Approved:

_____________________________________________________
Lynn Cox, President

Reports

Treasurer Report
Separate Attachments – Net Worth & Budget. President’s Observations

Corresponding Secretary Report
The Corresponding Secretary report for June 2010 consists of the actions of composing and sending out the July/August Chapter Chat and email notices to the membership and sending a Thank You note to the June Chapter Meeting Speaker.

OMGA Report
June 5 OMGA Meeting, The Dalles

Much of the meeting concerned the July Mini-College. All seems on schedule.

We approved the Memorandum of Understanding between OMGA and OSU regarding Mini College.

Lane County MG was not happy with the lack of support from OMGA on their unsuccessful attempt to obtain voter approval of a tax district to support Extension Service. We approved a motion to strongly support County Mg Assn's efforts to attain and retain funding for Extension Service.

OMGA wants all of us to consider alternate locations and times for the 2011 Mini College. Any ideas?

OMGA wants to amend the bylaws to simplify the notification process require prior to adoption of bylaw changes and to create the position of 3dr Vice President to assist with the increased work of holding the Mini College on our own. I see no problem with the proposals and will vote to approve unless Board tells me not to.
The Sept issue of Gardener's Pen will go digital. The 260 members who have no e-mail address will receive printed copy.

Door Prizes and Silent Auction Donations for Mini-College

We have 4 door prizes and 11 Silent Auction items. OMGA asked the we provide a minimum, of 2 door prizes and 10 Silent Auction items.

Nov. 6 OMGA Meeting, Beaverton

Jerry Knott agreed to take the lead on this. We should have Jerry attend the Aug or Sept Board meeting to get input from Board Members.

**Business Manager Report**

We have a CD that matures on July 1st, 2010. The CD is currently valued at $5,132.48. I propose to reinvest the entire amount in another eleven month CD. Wells Fargo (our current bank) offers us a CD that pays .35% for a 12 month CD, or .50% for an 11 month CD.

If we follow this path then on 3-27-2011 we will have a $20,000 CD maturing and a $5,132.48 CD maturing on 6-1-11. I don’t anticipate any monetary needs that would require us to tap these funds at this time. Our current budget is being followed and additional funds are not needed to meet this budget. We will have a influx of membership monies that will arrive in November/December of 2010.

The Lincoln Street school garden and the Rosedale school garden both received grant money to start their gardens last month. Lincoln Street got a grant from Intel that will affect science instruction throughout the school and the garden will be part of that program and receive some funds from the total award. I will be updated on Friday by Jeannine Rychlik when we are doing the Reed canyon group outing.

Rosedale School received a $3,000 grant from the Hillsboro Schools Foundation for the garden. (I’m playing in the Hillsboro Schools foundation golf tournament this afternoon). Joe Hayden is the MG who is working with the school group, he reports that the organizers are somewhat less than focused. Perhaps this shot of money will help them get their priorities set. Rosedale appointed a new principal and he is a good friend of mine and I’m planning to have coffee with him soon to figure out his position on the garden and let him know that WCMGA is willing to help but not be in charge.

This month I communicated with Leah Perkins-Hagele at the fairgrounds about fixing some fence problems at the fair-plex demo garden. This e-mail was a follow-up to our meeting at the demo garden with Rod Rice, Leah, Ken, JoAnne and myself. The fence issues were discussed at our meeting as we walked around. Leah wrote back and said that any decisions would need to be delayed until after the fair since all of their energy was going toward the fair at this time. Sounds fair to me! I intent to follow up with a
reminder e-mail before the August board meeting.
Concerning the eco-roof, I will put my energies toward this project starting about August 20th. Tim has agreed to see if we can attract some students from CCC Horticulture Department to assist in this project.
That’s all, folks!
Separate Attachment – CD Report

**Programs Report**
The Programs committee met on Tuesday. Progress on obtaining speakers for 2011 continues.

**Publicity Report**
I have sent out send information to Media about upcoming Open Garden event. I will contact media and OSU websites about our upcoming WC Fair in July.

Gardeners Pen and Ning website have featured our events for Metro Membership and articles about the plant sale and a description of the demo garden in the June issue.

I have had one response to help with Mini College Display and will begin to work on the details in a week or so with Anna Stubbs.

The Metro event for Terrific Turf without toxins was attended by about 25 people. The public was getting correct information and directions about location and event subject from Metro ads and when they registered to attend class.

**Fundraising Report**
Anna is in the process of evaluating merchandise to sell at Mini-college which is the next opportunity to have a sale.

**Chapter Relations Report**
I will also include reports on picnic/potluck and change of date/space for the new intern potluck although both items are contained in Updates under the Agenda.

- Survey is now posted online on our website for membership to view
  - The trip to Reed College is set for Friday. I have requested a check from the Treasurer for $100 to be made out to Zach Perry. I have the cash collected from the people attending the trip and will hand that over to the Treasurer.
  - Picnic/potluck is set for Sat July 17th from 3 to 6 PM. An invitation has been sent out to Weston Miller, Jordis Yost, Al Martinez, Patrick Proden and Rod Rice via email. A similar invitation will be sent out to the membership just after July 1st as a reminder and the details of the picnic.
**New Business**

**Scholarship Committee** (submitted by Lynn Cox)

Tim Lanfri has volunteered to chair a Scholarship committee charged with the following:
This committee will focus on the establishment of a scholarship for students pursuing a degree in horticulture or a related field. The committee would be tasked with researching the different forms of scholarship programs and the different methods for administering the programs as per best practices used in similar programs. The results of this study would be shared with the Executive board for discussion. The term of this Ad Hoc committee would be from the time the board approves the committee until the end of 2010. At this time the committee would be dissolved unless reinstated by the 2011 board. This committee has the approval of the president but will need board approval per our bylaws.

**Chapter Meeting Site Committee** (submitted by Lynn Cox)

I think very few people who attend the Chapter meetings would disagree that we have outgrown the space we use or that the aesthetics of the space leave a lot to be desired.

Before we make a decision I would like to see us make an open search for a possible new venue. I would like an email to go out to the membership explaining why the board is investigating potential new locations, what our parameters are for the new location (seating capacity, amenities, cost, location, etc.) and give them the opportunity to submit recommendations/ideas for new locations to be considered. A specific cutoff date for these submissions would need to be included. We can also ask if anyone is interested in being involved in the process of helping to research the submitted locations. A committee can be formed to look into the specifics and come back to the board with the top 3-4 recommendations. The board can then decide which venues should be visited before a decision is made.

I know that this sounds like a long and unneeded process. But although it is the board's responsibility to make this decision I believe it is important to have the membership participate in the process. First, it gives them a heads up that a change may be coming and gives them time to process that information. And second, it gives them a means to express themselves and be heard by their elected officials.

I have asked Tim Lanfri to chair this committee and he has agreed. This committee has the approval of the president but will need board approval per our bylaws.

**Update Information**
**Open Gardens Update** (submitted by Verleen Fletcher)

Brochures:
Brochures have been placed at Bethany Nursery, Dennis 7 Dees, Backyard Bird Shop, Cornell Farm, Farmington Gardens, New Seasons, Cedar Mill Community Library, and Beaverton, Hillsboro, Cedar Mill, Tigard, and Hillsdale Farmers Markets. They will be placed this week at Portland Nursery, Pistils, Western Sun, and Garden Fever. If anyone will be near Al’s or any other promising location, please feel free to take some and drop them off there. Remaining brochures will be at the gardens on the 10th for walk-ups and drive-bys who want to visit other gardens. Lynn has sent info to various newspapers, etc.

Signs:
Additional signs have been ordered from Beaverton Signs and are just in. We have 10 additional signs, same as existing signs but green on white for better visibility, 5 additional arrows, and stakes for the signs. Total cost is $122.50, which keeps us, barely, within the original (not including the $200 increase for photos) $350 Open Gardens budget.

Staffing:
We could still use docents at Geri Larkin’s (AM especially), Sharon Gray’s (PM), and the Lenox School Garden. There has been one docent cancellation. We’ll make it work regardless.

Photos:
Shawn Linehan will be photographing selected gardens (Geri’s, Jackie’s, Anne’s, Lenox School, and others only if time permits. Scheduled date is 7/6 in the early evening. In case of weather issues, she is keeping 7/7 and 7/8 open. Payment is due either on the day, or upon receipt of the discs, TBD.

Verleen’s Schedule Change:
Due to dog emergency surgery and daughter’s ballet injury, I will not be out of town this week as originally planned. Signs, handouts, etc will be distributed to the hosts over the next week. Based on last year’s experience, I anticipate more last-minute docent cancellations. If anyone would like to volunteer as backup, please let me know! Thanks!

**Intel Foundation Grants** (submitted by Tim Lanfri)
Goal for 2010 is still a total of 500hr. for our chapter. Goal is a bit aggressive and just a guess but maybe we will get close. Chapter Chat had an article and I will ask for another item in CC and reminder at the Dec. meeting to send in our hours. Hours are due to Intel by 1/15/2011 for 2010 hours.

**April Potluck Location & Date Change** (submitted by Barb Knopp)
Do we want to change the new intern potluck to hold at the First Baptist Church (as opposed to the Capital Center) where the class is held from Thurs April 7th. 2011 to Tuesday April 5th? The cost is $75 to rent the room from 5 to 9 PM. Also this change of
date may affect the speaker that the Program Committee has selected for April 2011 so
this needs to be checked on first before the space is booked.

**WEB Site Proposal** (submitted by Tim Lanfri)
I would propose we use the domain name *washingtoncountymastergardeners.org* to
conform to what other counties are using for their WEB sites not tied to OSU. This
would also insure that this domain name would belong to us. I'm proposing that Steve
and I work up a prototype of the WEB site and allow the board to view and comment on
it before the next board meeting. It would not be a finished product but just some ideas.
I have been in contact with the people that developed and maintain the independent sites
for Clackamas and Columbia Co. MG who have offered their advice and support if we
need it. Please send me any inputs regarding content you think we should include. Cost
for WEB hosting is about $200/year. Domain name is $88 for 5 years. Steve will do the
site as a volunteer and the Intel Foundation will grant us $10/hr. for his time.

**Additional Information:** Tim didn't take any chances. When trolling the WEB
for other Wash. Co. MG groups he found at least 6 other states, including the state
of Wash., had a Wash. Co. with MG chapters so he bought the domain name to tie
it up. Alan Strong (WCMGA database manager) states that we can still transfer a
domain name to GoDaddy when the time comes so that we can use it with our
prepaid account.

**Clinic Banners** (submitted by Lynn Cox)
The Metro MG banners have been received. Two will be distributed to the Beaverton &
Cedar Mills Farmer’s Markets. The remaining one is for Chapter used with Metro
programs. Our clinic at the Washington County fair is an approved Metro program.

The tomato signs have been made. A Master Gardener with the Multnomah chapter is
fine tuning the hardware design for hanging them. Rather than have all the sign holders
made at one time we will initially receive one to try out. If we are happy with the design
the others will be made.

**Educational Outreach Opportunities**
*Washington County Fair clinic – July 29th – August 1st*
*Metro/Metro MG Education Series – August 14th (Water-wise Gardening)*

**Nominating Committee** (submitted by Lynn Cox)
Our bylaws state that the president will appoint the chair of the Nominating committee
subject to the approval of the board. This appointment and approval will need to take
place at our August board meeting. Although our bylaws do not state that board
members are restricted from serving on the committee I would like to make sure that our
membership knows that the slate presented by the committee is one that the committee
feels is in the best interest of WCMGA and not just what the board feels is in *its* best
interest. I am asking you to share with me names of members who you feel have good
insight into our membership and therefore would make a good candidate for the
Nominating committee.
And although I would prefer that the committee have a minority of board members it does not mean we cannot recommend people to be considered by the Nominating committee as future board members. So be thinking of people who might fill the following positions that will be open for the 2011 board. Remember, it is the Nominating committee’s responsibility to determine if a current officer/director should be asked to serve a second term and then contact that person for acceptance.

<table>
<thead>
<tr>
<th>Position</th>
<th>Current Officer/Director</th>
<th>Status of term</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Lynn Cox</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Vice President</td>
<td>Tim Lanfri</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Recording Secretary</td>
<td>Jackie Keil</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Corresponding Secretary</td>
<td>Geri Larkin</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Donna Yount</td>
<td>Second term ends 2010 - ineligible for another term</td>
</tr>
<tr>
<td>Alternate OMGA Rep.</td>
<td>Joanne DeHaan</td>
<td>Term ends 2011</td>
</tr>
<tr>
<td>Director #1: Business Manager</td>
<td>Bill Klug</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Director #2: Programs</td>
<td>Vern Vanderzanden</td>
<td>Term ends 2011</td>
</tr>
<tr>
<td>Director #3: Publicity</td>
<td>Lynn Wagner</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Director #4: Fundraising</td>
<td>Anna Stubbs</td>
<td>Term ends 2010</td>
</tr>
<tr>
<td>Director #5: Chapter Relations</td>
<td>Barb Knopp</td>
<td>Term ends 2010</td>
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</tbody>
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**Membership Survey Goal Setting** (submitted by Lynn Cox)
Please make yourselves familiar with the results of the membership survey. Be prepared to write down 3 broad areas of change you see indicated by the results of this survey.