MINUTES OF THE EXECUTIVE BOARD MEETING
OF
WASHINGTON COUNTY MASTER GARDENER ASSOCIATION
September 24, 2009

Ken Keudell called the Board Meeting to order at 12:33 pm. Present were Ken Keudell, Lynn Cox, Donna Yount, Anna Stubbs, Gini Lang, Bill Klug, Barbara Knopp, Alan Strong, Lynn Wagner, David Rullman, Jerry Knott and Jackie Keil. Guests Tim Lanfri and Vern Vanderzanden. A quorum was present.

Minutes: The minutes of the August 27, 2009 Executive Board was approved as circulated. Minutes of the Chapter Meeting were approved as amended. It was noted that in the future the garden at the Fairplex will be called the Demonstration Garden at the Fairgrounds Complex.

Treasurer’s Report: Treasurer Donna Yount reported: On September 24, 2009 we had Checking Account and Petty Cash of $899.77 and Investment Accounts of $37,639.04 for a total of $38,538.81. A copy of the complete report is attached to these minutes.

Corresponding Secretary: Gini Lang asked that all Chapter Chat information be submitted to her by October 10. She noted that if you have new information by October 15, submit it to her and she will try to include the additional information.

Director 1: Business Manager: Director Klug distributed “Guide to Nonprofit Board Service” booklets to the Board members. He received the booklets at Mini-College.

Director Klug noted he attended the Advisory Committee organized by Weston Miller and suggested we send a representative to each of those meetings. President Keudell questioned the necessity for having an Advisory Committee because Mr. Miller already meets with the President and Vice-President of each of the three clubs on a regular basis.

Director Klug further noted that Mr. Miller is working on a web site that is social, meaning Master Gardeners will be able to talk to one another. It was further noted that Al Martinez has set up a face book page for Master Gardeners on his own. President Keudell suggested a training session for those Master Gardeners who are not comfortable with social networking.

Director Klug explained the MGDX Diagnosticians. Weston Miller is in charge of the group and has designated 46 people as “super sleuths.” They are receiving special training. These people will be available to assist in answering difficult questions received from the public during phone or clinic duty. The purpose is to decrease the time it takes to get answers to the public.

Director Klug stated that Clackamas County Master Gardeners rejected Weston Miller’s request for $1,000 to be used for publicity. Multnomah County Master Gardeners will vote this week on this proposal. President Keudell stated we should not pay the $1,000 if the other clubs reject the request.

Director 2 Programs: Alan Strong stated that Linda McMahon is the substitute speaker on invasive weeds. She will speak at the next Chapter Meeting on October 1. The speakers for nine of the ten meetings next year have been contacted and accepted.
Director 3. Publicity: Lynn Wagner noted 36 people attended the tomato tasting at the Demonstration Garden at the Fairgrounds Complex. The propagation workshop is set for this coming Saturday from 9:30 am until noon. She placed notices of the event in the Oregonian, the Argus and COP Bulletin. She asked if she needed to schedule notices for the Harvest Festival and was told this event is scheduled by Weston Miller who will take care of notices.

Director Wagner requested that she be notified of all activities for next year when the date is firm.

Director Wagner noted that Weston Miller is making a brochure for the tri-county area. She questioned whether we should spend the time and money required to develop our own brochure. The matter will be discussed under Old Business.

Director 4. Fund Raising: Director Anna Stubbs stated she purchased books for the propagation workshop. She intends to sell these books at the workshop, at recertification training and to the new class. After receiving an award at the Chapter picnic Ralph Stoffer sent a thank-you letter, which she shared with the Board.

Director 5. Chapter Relations: Director Barbara Knopp deferred her report until she reports as Nominating Committee Chairman.

OMGA Representative: David Rullman noted he attempted to get a cost estimate regarding the OMGA meeting we are hosting in November. He said the Secretary of OMGA suggested an estimate of 75-80 attendees at lunch. He asked Beaverton Baptist Church for the amount of the rental fee but has not received an answer. OMGA will pay us $300 for meeting expenses.

OLD BUSINESS

Structure of Chapter E-mail and Data Base Administration: Alan Strong met with Kathy Mankus and together they drafted a procedure. Mr. Strong noted the Info account has to be transferred with Go Daddy. We have paid for the account up until 2012.

Corresponding Secretary Duties. Director Knopp rewrote the Duties of this Office and a copy is attached to these minutes. She said Gini Larkin is willing to take this position if voted in by the membership.

Web Master: Director Knopp stated Erika Yigzaw will meet with Tam Martin and discuss this job. Al Martinez has offered to fill this role if no one else is available.

Spring Plant Sale: President Keudell will inform the membership that they should start collecting plants now.

Brochure: After discussion, the following motion unanimously passed:

That we should develop a bookmark instead of a brochure.

Propagation Class: Vice President Lynn Cox stated she is using a lecture, demonstration, and then lab format for the class this Saturday. If attendance is low, the class will probably not be held next year.
Grant Application: Director Klug stated he is applying for two grants of $1,000 each to build an eco roof on the new building. The grants are from the Hardy Plant Society and the Aloha Garden Club.

He further noted that Davey’s Tree Service has a contract with the Fairgrounds Complex and will give us an estimate of the cost of pruning the sequoia.

NEW BUSINESS:

Budget Committee: Director Klug passed out the proposed budget for 2010. There was a great deal of discussion regarding the $4,000 additional monies requested by the Demonstration Garden at the Fairgrounds Complex. The budget is not in balance. Director Klug will look for ways to reduce the deficit.

Nominating Committee: Director Knopp passed out two lists, one of people willing to be officers and directors next year and one of people willing to chair Committees. Copies of those lists are attached to these minutes. All are firm commitments except for the position of Vice President. President Keudell complemented her on the great job she had her committee had done.

DISCUSSION ITEMS

Donna Yount, Chair of the Mentors, stated she is looking for mentors who will stay in close contact with the trainees particularly during the resource fair.

President Keudell adjourned the meeting.

The next Board Meeting will be held October 22, 2009.

Submitted:

Jackie Keil, Recording Secretary

Approved:

Ken Keudell, President