

Infiltration Basin Operation, Maintenance, Management and Inspection Checklist

Project: _____

Location: _____

Site Status: _____

Date: _____

Time: _____

Inspector: _____

MAINTENANCE ITEM	SATISFACTORY / UNSATISFACTORY	COMMENTS
1. Debris Cleanout (Monthly)		
Basin Bottom Clear of Debris		
Inlet Clear of Debris		
Outlet Clear of Debris		
Emergency Spillway Clear of Debris		
2. Sediment Traps or Forebays (Annual)		
Obviously trapping sediment		
Greater than 50% of storage volume remaining		
3. Vegetation (monthly)		
Mowing done when needed		
No evidence of erosion		
Fertilized per specifications		
4. Dewatering (Monthly)		
Basin dewateres between storms		

MAINTENANCE ITEM	SATISFACTORY / UNSATISFACTORY	COMMENTS
5. Sediment Cleanout of Basin (Annual)		
No evidence of sedimentation		
Sediment accumulation does not yet require cleanout		
6. Inlets (Annual)		
Good condition		
No evidence of erosion		
7. Outlet/Overflow Spillway (Annual, After Major Storms)		
Good condition, no need for repair		
No evidence of erosion		
8. Structural Repairs (Annual, After Major Storms)		
Embankment in good repair		
Side slopes are stable		
No evidence of erosion		
9. Fences/Access Repairs (Annual)		
Fences in good condition		
No damage which would allow undesirable entry		
Lock and gate function adequate		
Access point in good condition		

