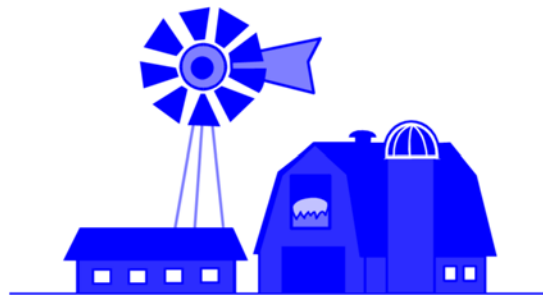


AUCTION PROJECT RECORDS



AUCTION PROJECT RECORDS

The following information describes the record keeping needed to meet the project requirements for the Auction Animal project.

- 1. Auction Animal Reports --** This report is given to members at the pre-fair weigh-in or identification day. It is to be completed, signed and returned to the Extension Office by the dates listed on the report. The report form regarding point of origin for each goat and lamb (COOL) is due at this time also. Not required for beef, swine and small animals.
- 2. Feed and Growth Report --** The feed record portion of this form should be completed on each animal entered in the project. The record should include all feed provided from the pre-fair weigh-in through the county fair. Animals raised by the member, or purchased in advance of the pre-fair weigh-in, should also be started on the pre-fair weigh-in date.

The completed feed and growth record should become a part of the project record and remain in the 4-H or FFA record book.
- 3. Weight Gain Record --** This report must be completed on each animal or pen of animals that was entered in the auction project and weighed at the county fair. Following the weigh-in at fair, complete this form and deposit in the auction file box on Tuesday by 8 pm. If an animal is not present at fair complete the form with a statement explaining why.
- 4. Sale Animal Entry Form --** The sale entry form needs to be completed on the animal that will be sold following the last auction class you participate in. This form is due by Wednesday at 8 pm and put in the auction file box.
- 5. Commentary Card --** A completed commentary card needs to be deposited in the auction file box. This must be done by 8 pm Thursday and put in the auction file box.
- 6. Thank You Photo --** Following the sale of your auction animal, secure the photo Thank You for your buyer. Deliver this to the buyer, and thank them for their support.
- 7. Auction Summary Report --** Complete the report, using information from your Feed and Growth record and the sale report provided you by the Extension office. Submit this report to the Extension Office by the date indicated on the form, or at the auction booth by Saturday 8 pm during the fair.
- 8. Write A Thank You --** Prepare a letter(s) or card(s) which thanks each buyer(s) of your animal for their participation in the program. The time taken to recognize their support will greatly assist the future of the Auction Program. Submit the Thank You(s) with your Summary Report.

*Completing each of the above steps, having your animal available at the pre-fair and fair weigh-ins, participating in showmanship and being available for the sale, will provide you the 3% bonus in your sales check. **Failure to complete the above paperwork, or other guidelines of the auction program will result in the full 6% commission being withheld from your payment.**

AUCTION ANIMAL REPORT

Pre-Fair Weigh-In and Identification

Project: ___ Steer ___ Hog ___ Lamb ___ Goats ___ 4-H ___ FFA
Place check marks before the appropriate selections.

Name _____

Address _____

Town _____ Phone _____

Club/Chapter _____

Complete The Following:

1. Date Animal Was Weighed: _____
2. Tag & Tattoo Number of Animal: _____
3. Weight of Animal: _____
4. Required Weight Gain for This Animal at County Fair Weigh-In: _____
5. Required Minimum Weight of This Animal at County Fair: _____
6. Sex of Animal: _____
7. Description of the animal. (Color, markings, breed, etc.)

Member Signature _____ Date _____

The above member understands and agrees to the auction guidelines.

Leader Signature _____ Date _____

Parent/Guardian Signature _____

Return this completed form to: Extension Office, 631 Alder St, Myrtle Point OR 97458.

	Minimum Weight Gain
Steer Reports Due:	Steers: lbs.
Hog Reports Due:	Hogs: lbs.
Lamb Reports Due:	Lamb: lbs.
Goat Reports Due:	Goats: lbs.

**Complete a separate report for each animal weighed and tagged in your name. This report will become your official entry into the Coos County Auction Animal Project.

**AUCTION ANIMAL REPORT
FAMILY OWNED BACK-UP ENTRY
Pre-Fair Weigh-In and Identification**

Project: ___ Steer ___ Hog ___ Lamb ___ Goats

Eligible Exhibitors: List the names of those family members qualified to use this animal as a replacement entry. Names should appear in the order of preference, in the event that more than one exhibitor needs a back-up animal. Members who weigh in two animals of any one species are not eligible to use a family owned back-up animal in that species.

1. _____ ___ 4-H ___ FFA
2. _____ ___ 4-H ___ FFA
3. _____ ___ 4-H ___ FFA
4. _____ ___ 4-H ___ FFA
5. _____ ___ 4-H ___ FFA

Date Animal was weighed: _____

Tag and Tattoo number: _____

Weight: _____

Required Weight Gain of This Animal For Fair: _____

Required Weight of This Animal at Fair Weigh-in: _____

Sex of Animal: _____

Description:

#1. Member Signature _____ Date _____

#2—5. Member(s) Signature _____
The above member(s) understand and agree to the auction guidelines.

Leader Signature _____ Date _____

Parent/Guardian Signature _____

Submit this form with the entry form for individual entries.

AUCTION SMALL ANIMAL REPORT

Pre-Fair and Fair Weigh-In and Identification

Project: _____ Rabbits _____ Poultry _____ 4-H _____ FFA
 Place check marks before the appropriate selections.

Name _____

Address _____

Town _____ Phone _____

Club/Chapter _____

Complete The Following:

Date Animal Was Weighed: Pre-Fair _____ Fair _____

Tag or Tattoo Numbers of Animals: All Poultry (up to 10 animals)

Pen 1 Rabbits (4 maximum)

Pen 2 Rabbits (4 maximum)

		Pre-Fair	Fair			Pre-Fair	Fair
# _____	Wt. _____	_____	_____	# _____	Wt. _____	_____	_____
# _____	Wt. _____	_____	_____	# _____	Wt. _____	_____	_____
# _____	Wt. _____	_____	_____	# _____	Wt. _____	_____	_____
# _____	Wt. _____	_____	_____	# _____	Wt. _____	_____	_____
# _____	Wt. _____	_____	_____	# _____	Wt. _____	_____	_____

Hi-light or circle animals chosen for pens at fair weigh-in.

Description of the animals. (Color, markings, breed, etc.)

Pre-Fair Member Signature _____ Date _____

The member agrees to the above weights and numbers.

Fair Member Signature _____ Date _____

The member agrees to the above weights and numbers.

Pre-Fair Auction Representative Signature _____

Fair Auction Representative Signature _____

Small Animal Reports Due at Pre-Fair Weigh-in (or by July 10th if member not present)
 and Fair Weigh-in Day for these species.

**This report will become your official entry into the Coos County Auction Animal Project.

SHEEP and GOATS ONLY

Recommended Country of Origin Affidavit/Declaration Statements

Continuous Country of Origin Affidavit/Declaration

(This following affidavit could be used by any operation in the livestock chain attesting to the Country of Origin of livestock but particularly for first-level producers.)

As an affidavit is deemed by USDA as an official record of Country of Origin, I attest through first-hand knowledge, normal business records, or producer affidavit(s) that all livestock referenced by this document or other communications specific to the transaction and transferred are of United States origin.

Should the origin of my livestock become other than that described above, I agree to notify the buyer/agent when this occurs.

This affidavit/declaration shall remain in effect until revoked in writing by the undersigned and is delivered to _____ (agent/buyer).

Name (Printed)

Signature

Date

Ranch Name/Location

Origin Declaration Language for Seller/Buyer Invoices and Other Sales Documents with a Continuous Declaration on Record or as a Stand-Alone Declaration of Origin

(The following statement would be used as a supporting declaration of origin specific to transactions involving livestock from persons with a continuous affidavit on file, or as a stand alone affidavit/declaration on specific transaction(s) on invoices, check-in sheets and other sales documents.)

I attest that all livestock referenced by this document and transferred are of United States origin.

Signature

Date

Appended Declaration Statement for Immediate/Direct Supplier Transactions to Packers:

(Some packers may request that their immediate/direct suppliers add the following language to the continuous or sales record affidavit/declaration statements to affirm the period of time in which Country of Origin records would be maintained by their immediate suppliers. This may be necessary as packers are required by law to maintain Country of Origin records for one-year and they must be able to obtain records from their immediate suppliers within that one-year period to substantiate country of origin claims)

I attest that Coos Youth Auction Committee has, and will maintain records of livestock origin for
Name (Printed)

one year from the date of delivery of the livestock to the packer/buyer. I attest that these records reflecting specific transactions are available for inspection for the sole purpose of compliance with an audit as described by the country-of-origin labeling provisions contained in the Farm Security and Rural Investment Act of 2002 as amended. (P.L. 108-767, USCA section 1638a, 2003).



Feed and Growth Record for 4-H Market Animals

For 4-H members who want to keep more complete records on market beef, goats, sheep, swine and other market animals and be able to figure rate of gain, cost of gain, and ability to use feed. This record is in addition to other records in the 4-H Animal Science project. Use one record for each animal or pen of animals. Start weight and feed records at the time of the official weigh-in. Weigh your animals monthly if possible.

NAME: _____ **COUNTY:** _____

Name or description of animal(s) or pen of animals: _____

Species (beef, dairy cattle, goat, poultry, rabbit, sheep or swine): _____

Identification of animal(s): _____

Birth date of animal(s): _____ Purchase date or obtained: _____

Breed of sire: _____ Breed of dam: _____

RATE OF GAIN

	Weight	Date
Ending	_____	_____
Beginning	_____	_____

Lb Gained	_____	Number of growing days _____	Average daily gain _____
-----------	-------	---------------------------------	-----------------------------

(Calculate the average daily gain by dividing the lb gained by the number of growing days)

Lb of feed fed _____ Lb gained _____ = feed efficiency _____
(from the back of this sheet) (lb of feed/lb gained)

(Calculate feed efficiency by dividing the lb of feed fed by the lb gained.)

Cost of feed _____ Lb gained _____ = Cost of feed/lb gained _____
(from the back of this sheet)

(Calculate the cost of feed per lb gained by dividing the cost of the feed by the lb gained.)

Feed Record

Month	Kinds of feed – (Ration No. 1, rolled barley, alfalfa hay, etc.)								Total cost of feed
							Pasture		
	Lb	Cost	Lb	Cost	Lb	Cost	Days	Cost	
Total		\$		\$		\$		\$	\$

FINANCIAL SUMMARY

- 10. Cost of animal _____ (see *4-H Animal Science Record*, page 1)
- 11. Cost of feed _____ (see above table)
- 12. Cost of other expenses _____ (see *4-H Animal Science Record*, page 2)
- 13. Total cost _____
- 14. Sale price _____ (\$ _____ per lb)
- 15. Profit/loss \$ _____ (Subtract the total cost from the sale price. Enter this figure on Page 4 of the *4-H Animal Science Record*.)
- 16. Profit/loss per lb \$ _____ (Calculate the profit/loss per lb by dividing the profit/loss by the Lb gained.)

- 17. Carcass data: Yield grade _____

(1,2,3,4)
- 18. Quality grade _____

(prime, choice, select)

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WEIGHT GAIN RECORD

Name _____ Club _____

Project: _____ Beef _____ Sheep _____ Swine _____ Rabbits _____ Chickens _____ Goats
_____ 4-H _____ FFA

Rate of Gain: _____ Final Wt. (fair weigh-in) Ear Tag # _____
_____ Pre-Fair Wt.
_____ Total Pounds Gained One report for each animal
(subtract pre-fair wt. from final wt.)

Days on Feed: _____ Pre-Fair to Fair Weighing

Daily Gain: _____ Total Pounds or Ounces Gained
_____ Days on Feed
(divide total pounds/ounces by days on feed)

1. Did your project meet the minimum weight? _____ Yes _____ No
2. Did your project meet the average daily gain? _____ Yes _____ No
3. What class will you enter? _____ Auction _____ Market _____ Feeder
4. Why was this animal not weighed? _____

Return this form to the Auction Drop Box on the day of the fair weigh-in. A separate form is needed for each animal. Animals not making the auction are not to be advertised For Sale, or sold by private treaty prior to the completion of the auction.

Due by 8:00 pm Tuesday, before the Saturday auction.

Sale Animal Entry Form Coos Youth Auction Program

Each 4-H/FFA member who has successfully completed all phases of the Coos Youth Auction Project must complete and return this form to the Auction Drop Box for the species they plan to sell.

Exhibitor Name _____ Animal I.D. # _____

Club or Chapter _____

Animal/Pen To Be Sold: _____ First Entry _____ Back Up Entry _____ Family Back Up Entry

Division: _____ Beef _____ Sheep _____ Swine _____ Rabbit _____ Poultry _____ Goat

Submit this form at the Auction Drop Box by 8 pm on Wednesday before the Saturday auction.

The participant must declare the auction animal at the end of the last class for that species.

Participants with multiple species must declare the animal and species you will be selling by the end of the last auction class you participate in.

Champion and Reserve Champion Exhibitors: Request in writing a specific lot number you would like in the Sale Catalog. This information is due in the Auction Drop Box by 8:00 pm on Wednesday, before the Saturday auction.

COMMENTARY CARD

NAME: _____

4-H CLUB/FFA CHAPTER: _____

YEARS IN 4-H/FFA _____ YEARS IN THE AUCTION PROGRAM? _____

TWEET IN TEN WORDS OR LESS ABOUT YOURSELF

Due Thursday by 8:00 pm in the auction drop box.

AUCTION PROJECT SUMMARY

This report form is to be filed by each 4-H or FFA member who sold an auction animal in the sale at the county fair. This is the final report for this project, and should be returned to the Extension Office no later than the date indicated at the bottom of this form. Reports may also be submitted on the fairgrounds.

Name _____ Steer Hog Lamb
 Rabbit Chicken Goat

Auction Project Tag #: _____

Income

Total Sales \$ _____ = \$ _____ per pound times _____ weight of animal

Expenses

Cost of Animal: \$ _____ If you raised your auction animal, use the market value at the pre-fair weigh-in as the cost of your project.

Cost of Feed: \$ _____ Cost of feed from the pre-fair to county fair weigh-in.

Other Costs: \$ _____ Include veterinarian fees, medications, transportation, etc.

Total Expenses \$ _____ Add all expenses listed above.

Profit/Loss \$ _____ Total sales minus total expenses
(circle one)

Determine your profit or loss by subtracting the total cost from the total sale. A positive dollar amount if a profit, and a negative dollar amount if a loss.

This completed form may be submitted to the Auction Project Display in the livestock barn, or sent to the OSU Extension Office, Ohlsen Baxter Building, 631 Alder Street, Myrtle Point OR 97458.

Enclose a Thank You for your buyer or buyers with this final Auction Project Report. Checks are to be distributed to participants completing and submitting this form and Thank You at the September Auction Committee meeting.

**Completed Form Due:
8:00 PM on Saturday in the Auction Drop Box
Or
August 10 at the Extension Office**