



Intent to Conduct 4-H Fund Raising Activities

The policy of the Oregon 4-H program indicates that any individual or group soliciting funds, awards, merchandise, or selling materials, products (commercial or 4-H member-made), or service in the name of 4-H shall do so only with the full knowledge and consent of the county Extension Service and the Extension Agent with 4-H responsibilities. All 4-H fund raising should be done for a specific educational program or activity. Fund raising by a club should be confined to the county or community in which you reside and any fund raising activity should be reported to the county Extension office at least two weeks prior to the activity. Clubs should raise their funds through their own efforts. Appropriate fund raising activities include recycling of paper, cans, bottles; car washes; bake sales; or agreed-upon assessment of dues. All methods used to solicit funds and/or awards must have the approval of the county Extension service.

Please complete the following information and submit to the Extension office at **least two weeks prior to your fund raising event**. Prior to advertising the activity needs to be approved. *You will be notified when the request is approved.*

CLUB NAME _____ Date submitted _____

Club leader _____ Phone (day) _____ Phone(eve) _____

Address _____ City _____ Zip _____

Date of fund raising event _____ Amount needed _____

Fund raising activity (include location and description) _____

Educational goals: _____

Specific purpose for funds raised (include a budget): _____

Budget:

Projected income _____

Expenses _____

Projected profit _____

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For office use only:

Approval granted:            **"** Yes                                   **"** No

Agent Signature \_\_\_\_\_ Date \_\_\_\_\_

Leader's assn. president signature \_\_\_\_\_ Date \_\_\_\_\_