Request to Conduct
4-H Club and Committee Fundraising

The policy of the 4-H Program indicates that soliciting funds, awards, merchandise; or selling materials, services or products (commercial or 4-H member-made), in the name of 4-H can be done only with the approval of the local OSU Extension 4-H Youth Development educator.

All 4-H fundraising should be done for a specific educational use. Fundraising by a club or committee should be confined to the county in which it resides.

Complete the following information and submit it to the Extension office. **This request needs to be approved prior to publicly promoting or advertising the fundraising event. 4-H Staff will provide notification that request is accepted, rejected, or needs amending.**

CLUB/COMMITTEE NAME: ___________________________ Date submitted: __________

Volunteer or youth in charge of event: ___________________________ Phone: __________ __________

Email address: ___________________________ Fundraising location: __________ __________

Date of fundraising event: ___________ Fundraising financial goal: __________

**Description of fundraising activity:**

Describe how the 4-H Name and Emblem will be used (attach flier or information):

Describe the specific educational purpose for which the funds raised will be used:

**Budget:**

Estimated income: $_________ - Expenses: $_________ = Projected profit: $_________

For office use only

Approval: □ Yes  □ No  □ Needs amending: ________________

Agent Signature ___________________________ Date ___________________________