



Oregon State University
Extension Service
Master Gardener



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MASTER GARDENER™ TRAINEE APPLICATION
OSU Extension Service Master Gardener™ Course
February 19 – April 29, 2020
Wednesdays, 9:00 a.m. - 4:00 p.m.
APPLICATIONS DUE Monday, January 6, 2020

Thank you for your interest in the Klamath County Oregon State University (OSU) Master Gardener™ Program. The OSU Master Gardener™ Program emphasizes research-based education on plants and plant systems, environmental stewardship, responsible home gardening practices, and community food partnerships. In exchange for training, individuals who become Master Gardeners contribute time as volunteers, working through the OSU Klamath Basin Research and Extension Center (KBREC). Volunteer work includes helping the public in the Master Gardener Plant Clinic located at the OSU Extension office. The Master Gardener Program Coordinator determines which community opportunities are appropriate for the utilization of volunteer hours. Through community outreach activities, trained volunteers extend research-based gardening information to citizens throughout Klamath County and outlying areas. Klamath County Master Gardeners volunteer about 3,000 hours annually, lending their expertise, time, and talents toward a variety of viable community projects including our local Plant Clinic, serving Klamath, Lake, and Harney Counties.

Becoming a certified Master Gardener in Klamath County involves completing an application packet, being accepted into the program, attending a 10-week horticulture training program, completing weekly assignments, **and volunteering 45 hours post-training.**

Part I: Class Training

Class training topics are taught by OSU faculty, veteran Master Gardeners, and local horticulture experts. **Classes begin on Wednesday, February 19 at the OSU KBREC Learning Center and continue each Wednesday.** (Classes do not meet March 23 for spring break). Class times are 9am-12noon and 1-4pm each Wednesday. Participants must attend at least 80% of the class time. In mid-April, trainees will receive a take-home, open book exam. The exam will be reviewed on the last day of class. Trainees are expected to score at least 70% on the exam.

Several gardening topics are covered during classroom training. The following are some examples of Master Gardener classes:

| | | |
|-------------|---------------------------|--------------------------|
| Botany | Tree Fruits/Pruning | Weed I.D. and Management |
| Soil Basics | Diagnosing Plant Problems | Greenhouse Growing |
| Entomology | Vegetable Gardening | Plant Diseases |
| Composting | Water-wise Gardening | Plant I.D. and Taxonomy |

Part 2: Experiential Learning/Volunteerism

Because it is important to practice and cultivate skills, part of the OSU Master Gardener™ Program involves at least 45 hours of experiential learning/volunteer “payback” hours. Volunteer hours should be distributed as follows: 15 hours in the Plant Clinic, 15 hours dedicated to sharing educational info, and 15 open hours with more flexibility so the volunteer may explore opportunities of their choice (so long as pre-approved by coordinator). A minimum of 15 hours will be spent working at the Plant Clinic help desk located at the OSU Extension office. The Plant Clinic help desk is where clients call, email, or walk-in with gardening questions. The Plant Clinic is open from May to September during designated hours. New trainees are partnered with a more experienced Master Gardener.

Participants must complete 45 hours of documented volunteer service by September 30th, 2020 to become an Oregon State University certified Master Gardener™ volunteer and to receive the official name badge. Upon completing the training, volunteer service requirement, and graduating from the program, a Master Gardener is certified for one calendar year as an Oregon State University Extension Master Gardener™. For further information about the program, contact the Program Coordinator, Nicole Sanchez, at 541-883-7131.

Dismissal of a Master Gardener Volunteer

A volunteer may be reassigned or dismissed at the sole discretion of OSU Klamath Basin Research and Extension Center. Disregard for the policies and guidelines established by OSU Klamath County Master Gardener™ Program are grounds for dismissal of a Master Gardener Volunteer. Examples of conduct which could lead to disciplinary action include, but are not limited to: illegal activity; behavior compromising the health and safety of volunteers, OSU employees, or clientele; being habitually disruptive to the overall program; unwilling or unable to work amicably with agents, program coordinator, and/or volunteer leaders; conduct which is harmful to the Master Gardener program's reputation; or failure to relinquish/rotate leadership roles. The nature and seriousness of the infraction or violation will determine whether the option of reassignment or dismissal should be considered.

Before any official action is taken, the County Extension Agent and/or immediate Extension supervisor should counsel with a volunteer(s) when reassignment or dismissal is being considered. If dismissal is decided by Extension, communication with the volunteer(s) will be done in confidentiality.

MASTER GARDENER™ APPLICATION

Applications Due by: Monday, January 6, 2020

Name (please type or print): _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____

E-mail: _____ Cell Phone: _____

Select one option below and check the appropriate box.

- I want to take the Master Gardener course of instruction AND volunteer the 45 hours required by my county Extension office, en route to becoming a certified OSU Extension Master Gardener. The cost of this option is \$200, and includes the Master Gardener Handbook. I agree to pay Klamath County Extension an additional \$200 (to total the \$400 non-volunteer course fee) if I do not satisfy my volunteer commitment within 1 year of completing the course.
- I want to take the Master Gardener course of instruction and NOT be required to volunteer any time for a cost of \$400. This fee includes the Master Gardener Handbook. This option does not require a volunteer commitment.
- I am a member of Klamath District Garden Clubs and would like to take advantage of a \$25 discount on the program (\$175 with volunteer service_____, \$375 without volunteer service_____).

The Klamath County Master Gardener Association is offering limited support to those in financial need for the 2020 program year. A \$50 rebate is offered with the volunteer option above, *upon completion of the required volunteer service*. (Not available in addition to Garden Clubs discount). Check here if you'd like to be considered for this rebate. _____.

Please briefly answer the questions that follow.

How did you learn of the Master Gardener™ Program?

How many years of gardening experience do you have?

Please list any specialized garden-related training you have received.

What interests you and what do you expect to gain from the Master Gardener™ program?

Please list areas of specialization or hobbies (e.g. vegetables, greenhouses, roses, etc.)

Do you have gardening club or garden-related group affiliations? If so, what are they?

In what ways could you best contribute to the Master Gardener™ program? For example: teaching, 4-H and youth projects, senior projects, horticultural demonstrations, web page construction and maintenance, etc.

Please list volunteer activities in which you have participated within the last five years.

Please list one personal reference, include address and phone number.

Please list general days and times that you know you will **not be available** for volunteer service (vacation, job, and other regular commitments).

The following information is required on federal reports and affects funding. Ethnic data is required for institutional compliance with the Civil Rights Act of 1964. Please check the appropriate boxes.

- | | |
|--|---------------------------------|
| <input type="checkbox"/> White, non-Hispanic | <input type="checkbox"/> Male |
| <input type="checkbox"/> Black or African American, non-Hispanic | <input type="checkbox"/> Female |
| <input type="checkbox"/> Hispanic | |
| <input type="checkbox"/> Native American or Alaskan Native | |
| <input type="checkbox"/> Asian or Pacific Islander | |
| <input type="checkbox"/> More than one race | |

I certify that all the information given in this application is true, accurate and complete, to the best of my knowledge.

Signature: _____ Date: _____

Complete this application form and return it, by January 6 , 2020, to:
OSU-KBREC 6923 Washburn Way, Klamath Falls, OR 97603
or, you may email this form to nicole.sanchez@oregonstate.edu

A letter of acceptance is required to enter the course as a Master Gardener trainee. Early application is encouraged as space is limited.

Oregon State University Extension Service offers educational programs, activities, and materials *without regard to race, color, religion, sex, sexual orientation, national origin, age, marital status, disability, and disabled veteran or Vietnam-era veteran status* as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. Oregon State University Extension Service is an Equal Opportunity Employer.

Letter of Agreement

The Oregon State University Master Gardener™ Program is a voluntary educational opportunity designed to meet our community's gardening needs. The purpose of the program is to teach interested individuals more about growing plants. Specifically, we aim to provide information and technical assistance about gardening and horticultural practices through qualified, certified volunteers.

I am aware that I must complete the following to be certified as an OSU Master Gardener™ volunteer:

1. Apply and be accepted into the OSU Master Gardener™ Program in Klamath County.
2. Attend 80% of the classroom training.
3. Complete/submit 45 hours of documented volunteer service by Sept. 30th, 2020. (Mark through #3 if you selected the non-volunteer option.)
4. Pass the open-book, take-home exam with a 70% or higher.

How would you like your name to appear on your OSU Master Gardener™ badge? (Last name not required in full if you prefer to use an initial).

First

Last

I understand the requirements listed above. I agree to follow all policies and procedures of the Oregon State University Master Gardener™ Program in Klamath County. If, for reasons beyond my control, I am unable to fulfill my commitment, I will make a voluntary, tax deductible donation of my \$200 registration fee to OSU Extension Service. I understand it is my responsibility to collect a tax donation form from the OSU Extension Office if I want it for tax purposes.

I understand that there is an expectation for me to complete 45 hours of volunteer service before September 30, 2020 to be certified as a Master Gardener.

Signature of OSU Master Gardener™ Candidate

Date

Important: Trained Master Gardener volunteers have an opportunity to join the Klamath County Master Gardener Association (KCMGA) and expand their contributions to the local community by sharing the knowledge they have acquired. The KCMGA sponsors several events throughout the year. It is optional to participate in the Master Gardener Chapter activities. The KCMGA is a separate non-profit organization focused on supporting the OSU Extension Master Gardener™ Program.