

My 4-H Resume

Name _____

Date of Birth _____ County _____

Date I joined 4-H: _____

This record will be your summary of 4-H work done in all projects for every year you are in 4-H. Start with your first year and keep it up to date. It will be useful to you to know how much you have accomplished, particularly when you are filling out other forms for 4-H, school, **scholarships**, and other youth programs. It will be fun, too, to look back several years from now to see what you did.

How to make your resume the best it can be:

1. List each year only once on each page at the first entry for that year.
2. Most items should only be entered once; however, some things may be listed in multiple places. For example, a speech you gave may be entered both in Section 11 if you gave it at your county contest AND in Section 9 as a Communication in 4-H. For major activities, you might emphasize different aspects of the activity in different sections. As an example, you might enter what you did and the hours you worked at a Community Service project in Section 7, but also enter it Section 5 under Leadership in 4-H if you were the person responsible for organizing the event.
3. Be as specific and complete with your entries as possible. You want people who read your record to understand the extent of what you have done.
4. Be careful in your use of abbreviations and/or acronyms. Someone reading your record might not be familiar with those you use, and some have multiple meanings.
5. Remember that quality is more important than quantity. Don't put things in your record just to fill up space.

Section 14: Other Recognition

List important recognition given by groups other than 4-H. Do not list awards listed in Section 12.

Year	Type of Recognition
2013-13	<i>Spelling Champion for Grade 9</i>
	<i>Student of the Month for March</i>
	<i>First Aid Certificate</i>
2013-14	<i>Eagle Scout Rank</i>
	<i>Hunter Safety Certificate</i>

