## **CLUB ACCOUNT ACTIVITY RECORD**

Each Morrow County 4-H Club **must complete** the following information and return to Morrow County Extension office, PO Box 397, Heppner, OR 97836. Due no later than January  $30^{th}$ , 2022.

4-H Club Name				
4-H Club Leader				
Our 4-H Club has:				
☐ Checking Account	Tax ID or	SS#	(number affiliat	ed with account)
☐ Savings Account ☐ Other (Specify)	Tax ID or SS#		(number affiliat	ed with account)
	Tax ID or SS#		(number affiliat	ed with account)
	Type of A	ccount		
Bank Information: Bank Name:				
Account Number				
Checkins	<u>)</u>			
Savings_	<b>9</b>			
Other (sp	ecify)			
The yearly account act			ecember 2020: balance from December	31, 2019)
Beginning balance:		\$		
Total yearly deposits:		\$		
Total yearly expenditures:		\$		
Total year end balance:		\$		
How does your club typ	oically raise	e its money?		
Do you conduct a yearl	y audit?	YES NO (circle	one)	
Does your club own ma equipment, parade tacl	_		•	
The authorized signer(	s) on the ac	count are:		
Name:		PI	none:	
Name:		PI	ione:	

## **4-H CLUB INVENTORY**

As your group acquires materials, equipment, property, or other assets through group efforts, keep an inventory of them all and report them on this form. This inventory is the property of the 4-H club, not any individual in 4-H.

Equipment/Supplies/Cash	Description	Value
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$

## **4-H CLUB** *Borrowed* **INVENTORY**

These are items your club has in their possession but do not own. i.e. sewing machine, blower, etc...

Equipment	Description (borrowed from)

Completed by:	Phone:	<b>Date:</b>
	<del>-</del>	= -