

# CLATSOP COUNTY

# AWARDS AND RECOGNITION GUIDELINES



**Oregon State**  
University

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# INTRODUCTION

The Recognition Committee is proud to be able to give the following awards to deserving 4-H member, volunteers and community members.

Nominations for most awards can be made by leaders, members, Awards and Recognition committee members, or Extension staff. Those awards that can only be nominated by club leaders are noted within the award. The nomination form is in the back of this booklet.

**CLUBS** - The members of a 4-H club are a team, a family. As a club they are involved in community service events and leadership roles that make the 4-H program and the community stronger. We would like to recognize those clubs that are working as a team to help others.

**MEMBERS** - 4-H is a program that builds life skills within the youth it embraces. Some members only do a little in the program, yet some empower themselves to achieve, learn, and give beyond expectations. These are the youth who are making a difference in themselves and their community. They should be recognized for their time, effort, dedication and determination.

**ADULTS/LEADERS/BUSINESSES** - There are many deserving adults who are worthy of these awards. The volunteers of 4-H and supportive community members are the backbone of our program. Without their great support and dedication, the 4-H program would not exist.

There are many awards listed in this booklet. Each year, the recognition committee will review the record books and nominations for these awards. Winners will be based on merit and, therefore, all awards may not be given each year.

The awards given are at the Recognition Committee and Extension staff's discretion.

**If you would like to sponsor an award please see the Award Sponsorship Form at the back of this book.**



# CLUB AWARDS

**Club Accomplishment Award: Step 1:** Each year, clubs are eligible to get points for their club and their member's participation and involvement in club and county events/activities. For each activity that 50% of a club participates in, one point will be given. This includes activities such as: club/county community service projects, Super Saturday, Field Days, Lock-In, Spring Into Arts, or any other 4-H event. This nomination needs to be from a club leader. A club must receive 3 points to be eligible. There can be multiple winners. This is a certificate award.

**Outstanding 4-H Club Award : Step 2:** This is a special award that can be given to no more than three clubs each year, preferably, but not necessarily, one small club, one medium club and one large club. This club must have won the club Accomplishment award in the past. The Outstanding 4-H Club will receive an award based on one year's work in their:

- Work in their project area
- Leadership roles at the club/county 4-H program level (for example: teaching a workshop at Super Saturday or a field day)
- Community service at the club and county level

This award is a step up from the Club Accomplishment Award. This is a certificate.

**Standards of Excellence Club Award :Step 3:** Each year, one club is eligible to receive this award and the club is added to the Clatsop County 4-H Hall of Fame. Eligible club must have previously received the Club Accomplishment Award and the Outstanding 4-H Club Award. Clubs get points for their and their member's participation, involvement and taking on of leadership roles in county, state, national and international events. A club can only receive this award once every 5 years. This is a club that **stands out above others**, *for example:*

- Promotes Junior Leadership within the club
- Encourages leadership at county/regional/state/or international levels. (for example: teaching at another county's field day or Super Saturday, or regional leadership retreat.)
- Promotes high level of community service and citizenship at club/county level at minimum.
- Club members may be County/State Ambassadors or part of planning teams or county committees.

Recipient shall receive a certificate. Hall of Fame

**Community Service Club Award :** is designed to recognize a club for **outstanding** effort on behalf of the community and 4-H. It is an opportunity to recognize the combined effort of leaders and members working together toward a common goal. This award should be a reflection of team effort, shared responsibilities, group learning experiences and a positive outcome in community betterment and improved community awareness of 4-H. Recipients shall receive a certificate.

**Club Record Book :** The club members may put together and enter a club record book at fair. The club record book can include: treasurer reports, secretary minutes, agendas, newsletter articles, newspaper articles, historical information, reporter records, sergeant at arms reports, committee reports, officer reports, club awards, and other club related information. Recipient shall receive a certificate and/or seal in a manner similar to the individual record book certificates and seals.

## CLUB AWARDS (Continued)

**Club Scrapbook** : Includes journaling and pictures of club and member project activities and events. Work must be done by club members or club's youth historian. Creativity is highly encouraged but must reflect the club, as a whole not an individual, should include multiple activities not just the county fair. The scrapbook should easily identify the club, the project and events, tell a story through pictures and journaling. Recipient shall receive a certificate.

**Most Improved 4-H Club Award** : To receive this award, a club must demonstrate growth over a two-year period. Growth is measured by: increased participation and involvement in club, county and state events and activities. A total comparison of member record books or club record book will be made by the judges to determine which club has improved the most in all areas combined by reviewing any combination of: those club member record books and/or club record book submitted for the record book judging and/or any nominations received. Recipient shall receive a certificate.

**4-H Club Beautification Award** : Planned/organized, or helped in a significant way, a community beautification project. Recipient shall receive a certificate.

## MEMBER AWARDS

**Senior Achievement** : is a top award that can be earned by **one** outstanding senior member for the culmination of several years of **outstanding** 4-H work; with recognition medals already received in at least one of the following during their 4-H career: Leadership; Community Service/Citizenship; or, Communication project. A member must have contributed significantly to their club, county, or state 4-H program and exhibited the highest of 4-H qualities. Member does not apply, as nominations are made by the leaders, recognition committee and county 4-H Extension. Winner is inducted in the Clatsop County 4-H Hall of Fame. Recipient to receive medallion. Criteria is as follows:

1. Must have completed at least the 10th grade to be nominated.
2. Must be enrolled in 4-H for a minimum of two years.
3. Must be actively involved in 4-H at the club, county and state level, and possibly the national and/or international level.
4. Must submit a record book following county medal guidelines.
5. Must be a club Junior Leader and taken on leadership roles at a county and/or state level.

**Intermediate Achievement** : This award is presented to **one** outstanding intermediate 4-H member that has demonstrated **outstanding** 4-H club and county work and achievement. Members do not apply, as nominations are made by the leaders, recognition committee and county 4-H Extension. Recipient to receive medallion. Criteria is as follows:

1. Must have completed 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup> grade to be nominated.
2. Must be enrolled in 4-H for a minimum of two years.
3. Must be actively involved in 4-H in the club and county level.
4. Must submit a record book following county medal guidelines.
5. Must be a club Junior Leader.

## MEMBER AWARDS (Continued)

**Junior Achievement :** This award is presented to **one** outstanding junior 4-H member that has demonstrated **outstanding** 4-H club work, achievement, etc. Members do not apply, as nominations are made by the leaders, recognition committee and county 4-H Extension. Recipient to receive medallion. Criteria is as follows:

1. Must have completed 4<sup>th</sup>, 5<sup>th</sup> or 6<sup>th</sup> grade to be nominated.
2. Must be enrolled in 4-H and completed one year.
3. Must be actively involved in 4-H in the club.
4. Must submit a record book following county medal guidelines.

**Outstanding Animal Production Records :** May only receive **once** at junior level, once at intermediate level and once at senior level for each project area, records are **outstanding** and are in addition to the project records which are submitted as a part of the record book for judging. Recipients to receive certificate.

**Outstanding Animal Performance Records:** May only receive once at junior level, **once** at intermediate level and once at senior level for each project area, records are **outstanding** and are in addition to the project records which are submitted as a part of the record book for judging. Recipients to receive a certificate.

**Outstanding Advancement Records :** May only receive **once** at junior level, once at intermediate level and once at senior level for each project area for substantially completing work on an advancement project record and/or the member has completed **all** the project advancement steps. This award is in addition to the project records which are submitted as a part of the record book for judging. May receive award for more than one project area in a year. Recipients to receive certificate.

**Junior Leadership Award :** This Award is presented each year to recognize **outstanding** junior leaders who have exhibited outstanding leadership qualities in their club work. This includes: working with younger members, working on club committees, sharing their knowledge and skills, assistance to club leaders, etc. Junior leaders are nominated by club leader or extension staff. **Recipients** to receive medallion. Criteria and application procedure is as follows:

1. Must have completed 8th grade to be nominated.
2. Must be enrolled in 4-H for a minimum of two years.
3. Must be actively involved in 4-H at the club and/or county level.
4. Can only receive this award once in their 4-H career.

**4-H Leadership Award :** This award is for a senior member who exhibits initiative, innovation, and dedication to 4-H. Exceptional leadership skills are demonstrated at the club and county levels (at the least). These are individuals **who dare to stretch themselves** in a leadership role and **demonstrate** leadership, compassion, & character. 2 individuals may be selected annually. The award can only be won once in the 4-Her's career and recipients are inducted in the Clatsop County 4-H Hall of Fame. Recipient to receive certificate.

## MEMBER AWARDS (Continued)

**4-H Hall-of-Fame Award :** There can be up to **two selected** each year. These individuals are dedicated to 4-H at all levels of involvement with exemplary efforts to 4-H program development. These individuals have made a difference to the success of 4-H, extending the program to many people on a county, regional, state, national and/or international level. The Clatsop County 4-H Hall-Of-Fame is the highest county award a 4-H'er can receive and may only receive one time in their 4-H career. In order to be eligible for this award, a 4-H'er must have completed the following:

**•Sophomore year in high school •Four years of 4-H club and county work •County 4-H Record Book that received at least two medals throughout the last 4 years.** The top two applicants for this award will be chosen. The two chosen Clatsop County Hall-Of-Fame recipients will be inducted to the Hall of Fame and receive a plaque.

**4-H Service Award :** This award is for unselfish and numerous acts of service to 4-H, others, state and/or community. Service above and beyond truly illustrates the positive giving spirit of heart and hands for this nominee. **ONE** recipient to receive certificate.

**4-H Communication Award :** This award will be presented to a 4-H member who demonstrates outstanding contribution in the area of communication at a club, county or state level, by written word, presentations, demonstrations, and other public speaking venues and events. **ONE** recipient to receive certificate.

**4-H Spirit Award :** The recipient of this award shows: outstanding leadership, citizenship and achievement; **embodies the 4-H spirit**; one who can get other teens and adults motivated and involved, helps others to succeed without thought to recognition or reward, one who can quietly get things done in the background, one who can be counted on to get a job done right, while keeping a good, positive attitude. **ONE** recipient to receive certificate.

**Jaden Rainey Memorial Award:** Someone who exhibits outstanding qualities of selflessness, kindness, and who steps outside of their comfort zone for the benefit of others. Open to any Traditional 4-H members. One nomination per club. May have more than one winner.

### **The “Best 4-H Story” Award :**

1. Any 4-H member who submits a record book is automatically entered into this contest and the story will also be judged separately from the record book for this award, and a record book must be submitted to be considered for this award. Recipient (Jr., Int., Sr.) to receive certificate.
2. Story should be well written using correct grammar, punctuation, vocabulary and spelling, be interesting to read and flow well.
3. There will be one story selected as the “Best 4-H Story” for each division.
4. The “Best 4-H Story” Award will be presented at the recognition program.
5. The winners of the contest will be contacted in advance so they can be prepared to read their story at the recognition program.

## MEMBER AWARDS (Continued)

**Outstanding First Year Member** : This award is for a new member who has really taken to 4-H, jumped in with both feet, going above and beyond, is nominated by club leader or Extension Staff. **ONE** recipient to receive certificate, may have one for each division (Sr., Int., Jr.)

**Special Achievement Award** : This is a special award that is given to members who has shown significant personal growth because of their involvement in the 4-H program. Medallion Award.

### **Above & Beyond Award**

This award can be awarded to any age 4-H member who does not fit into another category. Only one award will be given in each age division. This can be someone who excels within one project area, expands their knowledge and attends multiple countywide events, has given their all at the club level, or has grown significantly because of the 4-H program. To be nominated by club leader or Extension staff. Certificate

### **Outstanding 4-H Member**

This award can be awarded to any age 4-H member who does not fit into another category. Only one award will be given. To be nominated by club leader or Extension staff. Certificate

Additional Awards will be: Best Junior, Intermediate, and Senior Record Books.

# **ADULT / LEADER / BUSINESS AWARDS**

**Lifetime Volunteer Award** : For an **exceptional individual** 4-H adult volunteering for at least 25 years. Recipient is inducted into the Clatsop County Hall of Fame and receive a plaque. Hall of Fame.

**Award In Memoriam** : This is an award in memory of someone who has contributed greatly to the 4-H over their lifetime. Recipients are inducted into the Clatsop County Hall of Fame.

**4-H Salute to Excellence** : Annually, volunteers are submitted to Recognition Committee as Volunteers of Excellence.

1. ) First Year Leader Award – For an exceptional first year 4-H adult volunteer leader. Recipients receive a certificate.
2. ) Volunteer Leader of the Year Award – For an exceptional individual 4-H adult leader volunteering for less than 25 years (or more years if they have not received this award yet) and recipients receive a plaque. Hall of fame.

**Hall of Fame Key Award** : Clatsop County may select one person to induct into the 4-H Hall of Fame. This is a person who has **done something exceptional, something that added to or bettered** the 4-H program in Clatsop County. Recipient shall also receive a plaque. Hall of Fame.

**Above and Beyond Volunteer** : This award was created to recognize volunteers who go above and beyond during the current 4-H year. Recipients receive a certificate.

**Honorary 4-H Members** : The nominees were **not** 4-H Members as youth. They have become involved in the 4-H organization as adults. They have **given outstanding leadership** to 4-H with exemplary results. They help make a difference in the lives of youth and families. Multiple awards can be made each year. Recipients receive a certificate.

**4-H Alumni** : This honor is for **former** 4-H Members who have continued to carry their love and support for 4-H into their adult lives. Exemplary success with outstanding efforts that can be attributed to 4-H ideals that were learned while a member of 4-H. Multiple awards can be made each year. Recipients receive a certificate.

**4-H Family of the Year** : This **family has a presence in the 4-H community** on a local, county, regional, state, national, or even international level. They are improving the life skill development of youth through hands on experiences & a variety of opportunities. They embody the four-fold development of our youth through their head, heart, hands and health. Family members are involved in making their communities better for families. Only one award given each year. Hall of Fame and Plaque

**Friend of 4-H Award** : There can be two awards awarded per year. The purpose of this award is to recognize industry, business, community organization, individuals, business organizations, agencies, or other institutions that have supported the 4-H program. The nominations should be limited to those who **provide sustained and significant support** to the Clatsop County 4-H. This commitment extends 4-H programming efforts to support a club, county or local effort. It can also represent a multi-disciplinary or collaborative programming effort. The Friend of 4-H is someone who **goes above the normal expectations of volunteerism** for 4-H programs – not necessarily as a 4-H Leader – but to: provide general program promotion, monetary support and/or help. Individuals can be cited for leadership, citizenship and service to 4-H or a combination of these efforts. Number of years is not necessarily a strong indicator for selection. Recipients receive a plaque.

## **4-H Partnership Award**

For continued support to the Clatsop County 4-H Program.

## **4-H Contribution Award**

For your generous monetary contribution to the Clatsop County 4-H Program.

## **Saved the Bacon**

Stepped in and helped at the last minute in a significant way for unexpected circumstances.



## **Lorna Brandt Excellence Award**

*Lorna Brandt was a 4-H leader for 20 years when she passed away unexpectedly in 2021. The Paw's "N" Action Club is overseeing this award on behalf of the great leader Lorna was.* This Nominee will be a 4-H Leader with a minimum of 5 years of service. They can be nominated by Clatsop County youth & fellow leaders because they feel that this leader truly went above and beyond. Paw's "N" Action will select the Recipient of the award. This Award is to honor Lorna Brandt and all she blessed our 4-H Community with. We will look for qualities of commitment, support, leadership, a passion to teach and someone who truly pushes their club to be the best & do their best. This leader will help all members grow personally as well as in the project. This recipient will receive a plaque.

### Requirements for the Lorna Brandt Excellence Award

- Must be a 4-H leader with a minimum of five years of service who has a high commitment & support for their 4h kids, the passion to teach and someone that truly pushes their club to be the best & do their best
- A leader that helps all members grow personally as well as in the project
- Who helps all members to be able to be involved in any way possible.
- This person needs to go above & beyond for their youth & 4H.
- 

### Please Submit:

- Name of the leader
- Name of the club(s)
- How does the leader make the Best Better?
- How do you see them being involved with their youth?
- Does this leader help in and outside 4-J? Why and How?
- Approximately how long has this leader been a 4-H leader?
- Anything else you would like to share about the leader?
- Please leave your name and best way to contact you for further questions if needed.

# AWARD NOMINATION FORM

Name of person or club you are nominating: \_\_\_\_\_

Name of Award: \_\_\_\_\_

Nominator's Name: \_\_\_\_\_

\_\_\_ 4-H Member    \_\_\_ 4-H Leader    \_\_\_ Business    \_\_\_ Other \_\_\_\_\_

Why do you think the nominee is deserving of this award. Be as specific as possible. Additional paper can be used.

Some things that might help you in your nomination:

- **Leadership:** Write about: how they helped members or helped with activities
- **Community Service/Citizenship:** Describe what they did
- **Communication:** Describe any/all public speaking engagements and events
- **Other:** Describe how 4-H helped develop personal growth, enthusiasm and attitude, etc.
- **Monetary and/or Like-Kind Support:** Give a brief description.

This is also a good, but optional, check list. Mark those that you know apply.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Submitted Record Book | <input type="checkbox"/> County Ambassador                       | <input type="checkbox"/> Planning Events # _____    |
| <input type="checkbox"/> County Fair           | <input type="checkbox"/> National/international Programs # _____ | <input type="checkbox"/> Committee Chair # _____    |
| <input type="checkbox"/> State Fair            | <input type="checkbox"/> Camps/Retreats/Lock In # _____          | <input type="checkbox"/> Committee Member # _____   |
| <input type="checkbox"/> Club Officer          | <input type="checkbox"/> Camp Counselor                          | <input type="checkbox"/> Teaching at Events # _____ |
| <input type="checkbox"/> Junior Leader         | <input type="checkbox"/> Trainings/Workshops                     | <input type="checkbox"/> Hosting Exchange # _____   |
| <input type="checkbox"/> Field Days/Shows      | <input type="checkbox"/> Summer Conference                       | <input type="checkbox"/> Travel Exchange # _____    |
| <input type="checkbox"/> Super Saturday        | <input type="checkbox"/> Community Service # _____               | <input type="checkbox"/> National Delegate          |
| <input type="checkbox"/> Spring into Arts      | <input type="checkbox"/> Speaking at Events # _____              | <input type="checkbox"/> Other _____                |
| <input type="checkbox"/> WORLD Retreat         |  | <input type="checkbox"/> Other _____                |

**\*\*If a member nomination is made by another 4-H member or the parent, a leader's signature is required.**

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Leader's Signature & Date

# CLATSOP COUNTY AWARD SPONSORSHIP FORM

Name of Sponsor: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Billing Address of Sponsor: \_\_\_\_\_

Telephone \_\_\_\_\_ Fax, Email: \_\_\_\_\_

I would like to sponsor \_\_\_ \$25 \_\_\_ \$50 \_\_\_ \$100 \_\_\_ for 1 year or \_\_\_ yearly donation

Total Amount Enclosed: \$ \_\_\_\_\_

**Return form and make check payable to:**  
Clatsop County 4-H Association  
2001 Marine Drive, Room 210, Astoria, Oregon 97103  
(503) 325-8573

Donor's name as you would like it to appear on awards program (print clearly): (if different than listed above)

\_\_\_\_\_

Official Use Only:

Date Received: \_\_\_\_\_

Received Of: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Award(s) Sponsored: \_\_\_\_\_

Amount \$ \_\_\_\_\_ Paid:  Yes  No Check #: \_\_\_\_\_ Received By: \_\_\_\_\_

Added to Sponsor Invitation List  Yes  No

Tax Exempt # Provided:  Yes  No Receipt Sent:  Yes  No