

# Variance Request

For use at Oregon 4-H & FFA Program Events

To be completed by the youth member/s making the request

**Variance Requests will not be accepted after 8:00 PM on Tuesday, July 21<sup>st</sup>, 2026.**

Steps to request a variance (“an exception”) to a current policy for an immediate situation affecting one (or a few) person (s):

1. A 4-H or FFA youth completes this form by hand.
2. This form is delivered to Elizabeth Gangwer in hard copy form or via email.
3. The youth and the Variance Committee establish a timeline to complete the request.
4. Variance Committee discuss the member’s request. A recommendation is made and the decision is communicated to the youth.
5. The decision is implemented.

**Youth Member’s Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Leader/Advisors Name:** \_\_\_\_\_ **Club/Chapter Name:** \_\_\_\_\_

**Variance requested:**

**Reasons the variance is needed:**

(continue on to next page as needed)

Recommendations are tested against previous standards. Decisions will be fair, appropriate for a specific situation, non-discriminatory, and safe.

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**OFFICE USE ONLY**

**Variance Committee Members:**

**What decision was made? Why?**

**If the decision included conditions or consequences, list them here:**

Recommendations are tested against previous standards. Decisions will be fair, appropriate for a specific situation, non-discriminatory, and safe.